

ANNUAL REPORT

2006



Lal Bahadur Shastri National Academy of Administration
Mussoorie - 248 179 (INDIA)


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Vision Statement:

"We seek to promote good governance, by providing quality training towards building a professional and responsive civil service in a caring, ethical and transparent framework."



Academy Song

Hao Dharmete Dheer, Hao Karomete Bir
Hao Unnato Shir - Naahi Bhay.
 Bhuli Bhedabhed Gyan, Hao Sabe Aaguaan
Sathe Aache Bhagwan - Habe Jai
 Raho Dharam Mein Dheer, Raho Karam Mein Bir
Rakho Unnat Shir - Daro Na
 Nana Bhasha, Nana mat, Nana Paridhan
Bibidher Majhe Dekho Milan Mahaan
 Dekhiya Bharte Mahajatir Uthan,
Jag Jaan Manibe Bishshai
 Jag Maan Maanibe Bishshai
Ullittal Urudiyail Sailil Virrudan
 Talle Nirmindu Niripai Ni
Bhuli Bhedabhed gyan, Hao Sabe Aaguaan
 Sathe Aache Bhagwan - Habe Jai
Waha Dharmate Dhir, Waha Karomete Bir,
 Waha Unnat Shir - Naahi Bhai
Nana Bhasha, Nana mat, Nana Paridhan
 Bibidher Majhe Dekho Milan Mahaan
Dekhiya Bharte Mahajatir Uthan,
 Jag Jaan Manibe Bishshai
Jag Maan Maanibe Bishshai
 Hao Dharmete Dhir, Hao Karomete Bir,
Hao Unnat Shir - Nahi Bhai
 Hao Unnat Shir - Naahi Bhay

This Bengali song is composed by Shri Atul Prasad Sen. The refrain is in three languages - Hindi, Tamil and Marathi. The English translation of the song is given below :

Be firm in your faith, be courageous in action
 Keep your head erect - fear not;
Forget all your differences, let all march onward,
 God is with us - victory is assured;
Many languages, many creeds, many costumes,
 Let there be unity in this diversity,
Watching the rise of the great Indian Nation,
 The world will be filled with wonder
 The world will be filled with wonder

Introduction

The Lal Bahadur Shastri National Academy of Administration, Mussoorie, India, is the apex training institution in the country for the members of the civil services. It imparts training to members of the Indian Civil Services in a common Foundation Course for the All India Services and the Central Service Group-A; and professional training to regular recruits of the Indian Administrative Service (IAS). The Academy also conducts in-service training courses for middle to senior level members of the IAS and induction level training to officers promoted to the IAS from the state civil services. It offers a range of specialized inputs for a diverse clientele. Individuals, Non-Government Organizations, the corporate sector, and Governments both within India and abroad are offered customized courses, which cater to their research and training requirements.

Brief History

It was on April 15, 1958 that the then Home Minister announced in the Lok Sabha, a proposal to set up a National Academy of Administration where training would be given to all the recruits of the senior grades of service. The Ministry of Home Affairs decided to amalgamate the IAS Training School, Delhi and the IAS Staff College, Shimla to form a National Academy of Administration at Mussoorie. The Academy was started in Mussoorie, a hill station at a height of about 6580 feet just 35 Km. by road from the railhead at Dehradun, Uttaranchal and Academy was housed in the prestigious "Charleville Hotel" built around 1870. This provided the location and initial infrastructure for the Academy. There have been subsequent expansions. Several new buildings have been constructed and others acquired over the years.

Name & Title

Initially the Academy was called the 'National Academy of Administration'. Its status was an 'Attached Office' of the Government of India under the Ministry of Home Affairs. In October 1972, its name was changed to "Lal Bahadur Shastri Academy of Administration". In July 1973, the word "National" was

added and the Academy is now known as the " Lal Bahadur Shastri National Academy of Administration "

Heads of the Academy

Director: A senior officer of the rank of Additional Secretary of Government of India heads the Academy. The Academy has had illustrious members of the service heading it. The following officers have held the position of the Director since the inception of the Academy:

| Sl. No. | Name | Duration |
|---------|------------------------------|----------------------------|
| 1. | Shri A.N. Jha, ICS | 01.09.1959 to 30.09.1962 |
| 2. | Shri S.K. Datta, ICS | 13.08.1963 to 02.07. 1965 |
| 3. | Shri M.G. Pimputkar, ICS | 04.09. 1965 to 29.04.1968 |
| 4. | Shri K.K. Das, ICS | 12.07.1968 to 24.02.1969 |
| 5. | Shri D.D. Sathe, ICS | 19.03.1969 to 11.05.1973 |
| 6. | Shri Rajeshwar Prasad, IAS | 11.05.1973 to 11.04.1977 |
| 7. | Shri B.C. Mathur, IAS | 17.05.1977 to 23.07.1977 |
| 8. | Shri G.C.L. Joneja, IAS | 23.07.1977 to 30.06.1980 |
| 9. | Shri P.S. Appu, IAS | 02.08.1980 to 01.03.1982 |
| 10. | Shri I.C. Puri, IAS | 16.06.1982 to 11.10.1982 |
| 11. | Shri R.K. Shastri, IAS | 09.11.1982 to 27.02.1984 |
| 12. | Shri K. Ramanujam, IAS | 27.02.1984 to 24.02.1985 |
| 13. | Shri R.N. Chopra, IAS | 06.06. 1985 to 29.04. 1988 |
| 14. | Shri B.N. Yugandhar, IAS | 26.05.1988 to 25.01.1993 |
| 15. | Shri N.C. Saxena, IAS | 25.05.1993 to 06.10.1996 |
| 16. | Shri B.S. Baswan, IAS | 06.10.1996 to 08.11.2000 |
| 17. | Shri Wajahat Habibullah, IAS | 08.11.2000 to 13.01.2003 |
| 18. | Shri Binod Kumar, IAS | 20.1.2003 to 15.10. 2004 |
| 19. | Shri D.S. Mathur, IAS | 29.10.2004 to 6.4.2006 |
| 20. | Shri Rudhra Gangadharan | 6.4.2006 to till date |

Joint Director :- The following officers have been posted as Joint Directors of the Academy:

| Sl. No. | Name | Duration |
|---------|-------------------------|--------------------------|
| 1. | Shri J.C. Agarwal | 19.06.1965 to 07.01.1967 |
| 2. | Shri T.N. Chaturvedi | 27.07.1967 to 09.02.1971 |
| 3. | Shri S.S. Bisen | 01.04.1971 to 09.09.1972 |
| 4. | Shri M. Gopalakrishnan | 20.09.1972 to 05.12.1973 |
| 5. | Shri H.S. Dubey | 03.03.1974 to 18.12.1976 |
| 6. | Shri S.R. Adige | 12.05.1977 to 07.01.1980 |
| 7. | Shri S.C. Vaish | 07.01.1980 to 07.07.1983 |
| 8. | Shri S. Parthasarathy | 18.05.1984 to 10.09.1987 |
| 9. | Shri Lalit Mathur | 10.09.1987 to 01.06.1991 |
| 10. | Dr. V.K. Agnihotri | 31.08.1992 to 26.04.1998 |
| 11. | Shri Binod Kumar | 27.04.1998 to 28.6.2002 |
| 12. | Shri Rudhra Gangadharan | 23.11.2004 to 6.4.2006 |

Campus

The Academy is spread over three sprawling campuses: Charleville, Glenmire and Indira Bhawan. Each has its own specific orientation. Charleville caters to training of fresh entrants as well as customized courses. Glenmire houses the National Institute of Administrative Research (NIAR), a Research & Development wing of the Academy and the Indira Bhawan campus offers facilities for in-service training, other specialized courses, programs, workshops and seminars. The courses run on the main campus are the Foundation Course, the IAS Professional Course Phase-I and the IAS Professional Course Phase-II.

Strategy for Training

The effort of the Academy is to help create a bureaucracy that commands respect by performance rather than through position. We interpret the Constitutional mandate for civil servants as one that promotes empathy for the underprivileged, commitment to the unity and integrity of the nation; a promise to uphold integrity and impeccable character in a manner that they appear as role models for the large number of subordinates working with them and for the society at large; a respect for all castes, creeds, religions; and, a professional competence that makes the battle against poverty the ultimate objective of every civil servant. At a time when nations are going global in the processes of liberalization and economic reforms, it is our endeavour to make young civil servants realize the need of upholding enlightened national interest in their interface with the world at large. We also try to learn from the experiences of bureaucracies that have helped in the achievement of economic progress, growth with equity, and human wellbeing in other countries.

Courses

A number of courses were conducted in the Academy during the year 2006. Among that the Foundational Course is essentially knowledge centred; the professional programs are fundamentally skill oriented and the In-Service Courses are mainly directed towards enhancement of policy formulation capabilities for assuming senior positions in Government.

A brief outline of various courses is given as under:

Foundation Course (15 Weeks)

This course is meant for members of the All India Services, the Indian Administrative Service, the Indian Police Service, the Indian Forest Service, The Indian Foreign Service and the various Central Services (Group- 'A'). It is run twice a year: The winter Foundation Course from September to December; and the Summer Foundation Course from March to June. The course aims at imparting a basic understanding of the constitutional, political, socio-economic and legal framework of the country; and also to foster greater coordination among the members of the different public services by building esprit-de-corps and cultivating a spirit of cooperation and inter-dependence. We endeavour to make the Officer Trainees professional in their approach and aware of the challenges and opportunities within the civil service. As the Officer Trainees are new entrants in the Government, we seek to familiarize them with the environment of political, economic, social and administrative issues, through a well-defined syllabus.

IAS Professional Course, Phase- I (26 Weeks)

After completion of the Foundation Course, the IAS Officer Trainees undergo the Professional Course Phase-I. This aims to develop and hone their professional skills in handling the large range of responsibilities that an officer shoulders within the first ten years of service. The course seeks to strengthen the understanding of the environment in which an IAS Officer has to function. It helps to develop values, ideals and attributes desirable in an officer belonging to the Indian Administrative Service.

Emphasis is laid on understanding of public systems and their management, together with grounding in Public Administration, Law, Economics and Computer Applications. During Phase-I, the IAS Officer Trainees are also sent on a Winter Study Tour comprising of attachments with the three Armed Forces, the public sector, the private sector, municipal bodies, voluntary agencies, tribal areas, e-governance and Non Government Organizations. Attachment with the armed forces also serves the purpose of better appreciation of other roll. Training with the Bureau of Parliamentary Studies and Training is also organized, where the Officer Trainees also call on the constitutional authorities.

These attachments give the officer-trainees an opportunity to experience the diverse mosaic of our country. They also get an opportunity to see and understand closely the functioning of various organizations. Thereafter, the officers go through a regimen of classroom training. It is here that professional inputs in Public Administration, Management, Law, Computers and Economic are given in accordance with the syllabi approved by the Government of India. On completion of the Phase-I course, the Officer Trainees are sent for one year district training.

District Training (52 Weeks)

Through this training the Officer Trainees learn about the various facets of administration at the district level. During this period they remain under the direct control of the District Collector and the State Government and get an opportunity to have first hand knowledge of the work of the Collector/District Magistrate and various other institutions in the state government. They may also get an opportunity of holding independent charge as various field level functions. The Officer Trainees are required to carry out assignments given by the Academy, based on field studies in the District.

The Counsellors nominated by the Academy for the various cadres remain in touch with the Officer Trainees through correspondence, field visits to their districts and contact with their Collectors.

IAS Professional Course, Phase-II (6 Weeks)

While theoretical concepts are sought to be imparted in the Foundation and Phase-I courses and ground level realities are studied during the district training; the Phase-II is the time to share experience gathered across the country when all the Officer

Trainees return to the Academy from different districts in India. The course content of Phase-II is designed for consolidating the learning and assimilating the district experiences gained by the Officer Trainees over one year in the field during attachments in the state and at district level. It gives an opportunity to Officer Trainees to re-examine the field realities vis-a-vis the theoretical constructs provided earlier in the Academy. The Phase-II course specifically aims to provide an opportunity to the trainees to reflect on their district training so as to understand the issues involved in administration. This gives them an awareness of problems and situations they will face in the initial years of their career.

In-Service Courses

The Academy conducts one or more each, of the three slotted courses for in-service training of IAS Officers who have put in a number of years in the IAS. The different courses are conducted for:

- i. IAS Officers with 17-20 years of seniority,
- ii. IAS Officers of 10-16 years of seniority and ;
- iii. IAS Officers of 6-9 years seniority.

These levels of training are mandatory for all officers; and each individual officer would go through the sequence of training at the mandated periods, during his/her career. These are typically, courses of two weeks duration and seek to impart knowledge and skills appropriate for each level.

Induction courses are conducted for officers on the select list of the states or promoted to the IAS. The aim of the in-service courses is to update levels of knowledge, skills and information and to provide opportunities for exchange of ideas, views and experiences with people who have developed expertise in different sectors of national development. Considerable focus is given to new managerial thoughts, techniques, and skills as well as to frontier areas of technology and its management. There is an emphasis on giving the induction course participants an all-India perspective. The officers are also taken on a tour of good practices in the country to expose them to the pan India character of the service. In addition, one-week vertical integration courses on issues such as Total Quality Management, Ethics in Administration etc. are also conducted.

Joint Civil Military Course

The Lal Bahadur Shastri National Academy of Administration, Mussoorie took preliminary steps to put greater emphasis on teaching of issues related to National Security after the publication of the Group of Ministers recommendations on "Reforming the National Security System" (the GoM Report) in February, 2001. The most audacious terrorist challenge to our democracy on 13 December 2001 re-emphasized the teaching of the subject, "National Security", in various courses being run by the LBS NAA.

The LBS NAA has carried out primary survey among middle to senior level officers belonging to the IAS, the IPS, the IFS, the CPMFs, the Army, the Air Force and the Navy to research on the Civil-Military interface. Almost all the respondents were of the opinion that Joint Civil-Military training program should be conducted to equip the professional managers better perform their roles in national security management. To optimize the training duration, content and to ensure wider participation of the services, it was felt that the LBS NAA should endeavor to run a two-week training program on National Security for civil and military officials in partnership with other training institutions. As of date 5 Joint Civil Military Programmes have been conducted so far.

Seminar/ Workshops

A number of seminars/workshops are organized in specific subject areas. Experts/academicians are invited to participate and interact with the participants of various courses. In addition, the Academy also conducts courses in training methodology to upgrade and sharpen the skills of its faculty, as well as the faculty of various Central and State Training Institutions.

Interaction with Senior Officers

The Academy has a tradition of inviting senior IAS officers to interact with the Officer Trainees in the Phase-II programme. It gives the Officer Trainees an insight into the challenges to be faced by them in the days ahead. The young recruits discuss the complexities of Government functioning and the important issues facing bureaucracy.

From 1997 the Academy has been inviting IAS officers who joined the service fifty years ago to a 'Retreat' for discussion on topical issues relevant to Government today. The participants prepare recommendations for the government in the form of Reports and

Papers. The Retreat for the 1956 batch was conducted this year on 8th -9th June 2006.

Professionalism

We believe that the voyage of public service is a challenging one. It is for the civil servants to make a clear choice if they want to live with respect, dignity and honour. We highlight accountability in the eyes of the people and in one's own self-esteem as the greatest badge of honour. The ability to work effectively depends on professional abilities and a commitment to constitutional values. As a country, we implement one of the largest rural employment programs and our effort is to professionally equip the civil servants to seek support from the Panchayati Raj Institutions and facilitate participation of the people. Motivating subordinates is a critical area for all administrators and our effort is to equip them with competencies that can provide such leadership. The use of Participatory Rural Appraisal techniques to seek participation of people and the use of participatory training methodologies in motivating field functionaries are some innovations that have been tried out.

Personality Development

In order to promote an all round development of the personality, a great deal of emphasis is placed on outdoor events. Besides treks in the Himalayas, physical training, cross-country run, yoga, horse riding, river rafting, para gliding, rock climbing and pistol shooting are some of the activities that the Officer Trainees engage themselves in. Exposure to public speaking, theatre workshops, group discussion, motor mechanics, gardening, photography and music appreciation are other co-curricular activities offered to the young administrators. The sports complex provides facilities for all games. An opportunity to learn games from coaches of the Sports Authority of India is also provided.

The officer-trainees are also encouraged to perform in cultural and extra curricular activities through various clubs and societies of which the officer-trainees themselves are members and office-bearers. These club and societies organise events in the evenings, for the benefit of officer-trainees.

Curriculum

To ensure that our academic curriculum is relevant, it is periodically reviewed and updated. This is done through the

mechanism of consultations with the State Governments, feedback of the participants and the recommendations of the committees formulated by government for the purpose. The representatives of Central Government departments are also consulted from time to time. The conventional classroom lesson methodology is not always the most effective mode to make an impact on attitudes and values of trainees. Hence we have adopted several new methodologies. Most courses operate on a modular structure, whereby relevant themes are chosen and dealt with, in a consolidated manner to ensure that all aspects relating to them are addressed.

A module consists of all or some of the following methodologies: -

- Lesson by both in-house and guest faculty.
- Panel discussion to promote appreciation divergence of opinions and views.
- Case study.
- Films.
- Group discussion.
- Simulation exercise.
- Seminars.
- Moot Court and Mock Trial.
- Order and judgement writing practice.
- Practical demonstration.
- Problem solving exercises.
- Report Writing (Term Paper, Syndicate Paper)
- Group Work.

Field visit:

- i. Trek to the Himalayas - In conditions of adversity, bad weather, insufficient accommodation and limited access to food items, the true mettle of the Officer Trainees is tested. This brings out the best and worst in them.
- ii. Visit to villages in backward districts to understand the problems and the true realities of village life.

Action research on impact of government programmes on the citizens, through field visits and interaction with the beneficiaries.

Values

LBSNAA seeks to impart to the young civil servants exemplary attitudes and values expected in public services. The skills and knowledge required by a professional civil servant are relatively easier to impart, and these have traditionally been the strength of the Academy. However, to positively influence in the brief period available to us, the attitudes and values of intelligent young persons in their mid-twenties, coming from a wide variety of backgrounds, is a daunting task.

It is generally argued that for public service one needs integrity, moral courage, empathy with the respect for the underprivileged and freedom from any sectarian prejudices based on religion, region, caste, class or gender. But today, it is precisely these very values that are under siege.

To nurture these values, the Officer-Trainees are encouraged to participate in diverse social activities. They are given responsibilities for improving the Lalita Shastri Balwadi School, where LKG/UKG & Class-I are conducted at a concessional rate for the children of the employees and the public. In the school nearly 100 children are enrolled. The problem of solid waste management has also been addressed by them in close co-ordination with NGOs working in Mussoorie. Officer-Trainees have also been taking evening coaching/tutoring classes for the underprivileged children of the area.

Another effective method has been the use of theatre, which includes street theatre to demonstrate and discuss values. Renowned street theatre groups have been invited to stage plays on communalism, corruption and other topical concerns. These have been well received.

In every major course, Officer-Trainees are encouraged to donate blood. A regular health camp is organised for urban and rural poor of Mussoorie on every Thursday. We have found that the young officer trainees have responded very favourably to these measures, and their innate idealism has been strengthened and reinforced.

The Academy Spirit

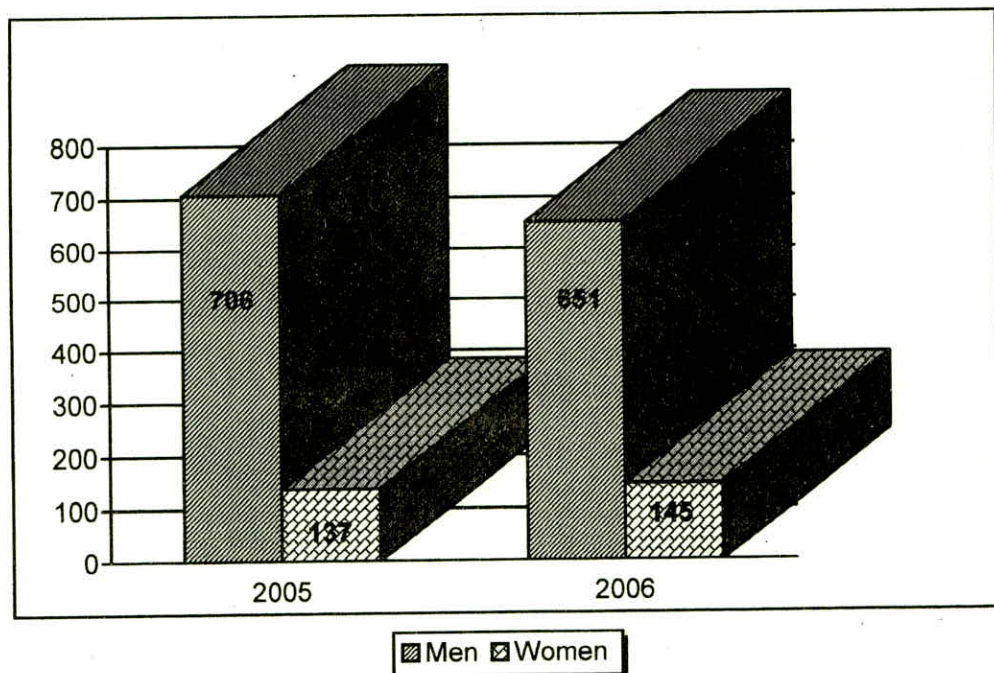
All Officer-Trainees in the All India Services and Central Services Group-'A' Begin their careers from the Lal Bahadur Shastri National Academy of Administration at Mussoorie. This is usually their first experience of government. As a result, this institution provides a bonding between young officers from different civil services. The

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Academy thus, furthers a creation of camaraderie among the officers who look back to this institution with nostalgia. A striking feature of the Academy, apart from its state of the art infrastructure, is its unique blend of the new and the old.

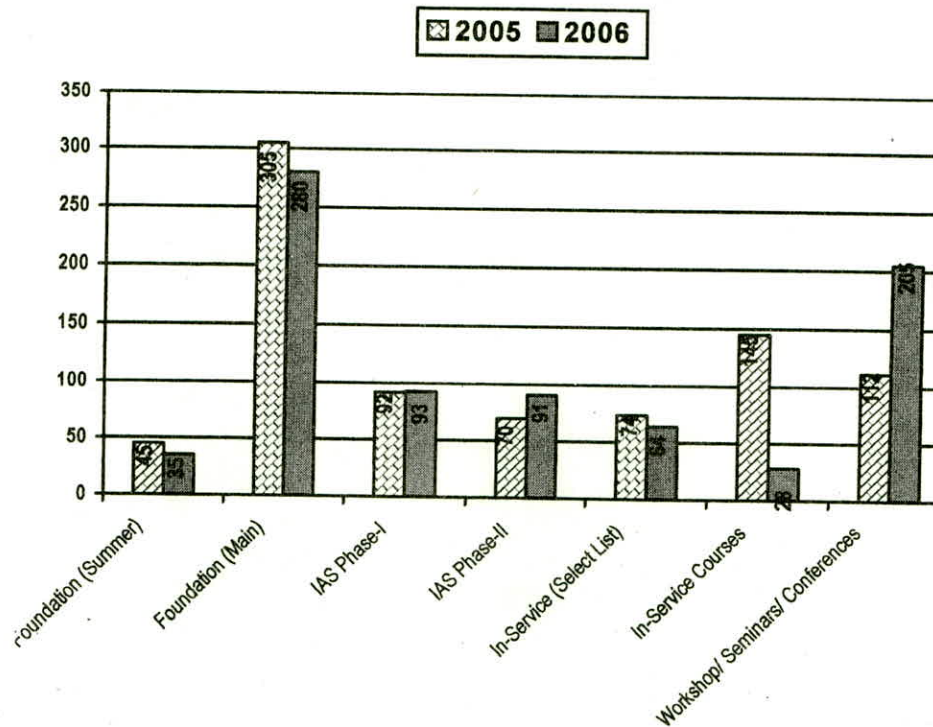
The Participants

During the year a total of 19 courses/ workshops/ seminars were conducted. A total number of 796 participants attended. The table below shows the distribution of trainees in various courses during 2005 and 2006. Comparison of Men & Women participants/trainees in 2005 and 2006 is given below:



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Distribution of Participants/Trainees in various courses during 2005 and 2006.



Training Programme of the Year 2006

| Sl N. | Name of Course/Campus | Schedule | Course Team | No. of Participants | | |
|-------|--|-------------------------------------|--|---------------------|----|-------|
| | | | | M | F | Total |
| 1 | IAS Professional Course Phase-I (2005-2007 Batch) | 3rd December, 05 to 2nd June, 06 | Rajni S. Sibal M.H. Khan Chiranjiv Choudhary Prof. L.C. Singhi K.K. Pathak | 78 | 15 | 93 |
| 2 | 79th Foundational Course for eligible members of All India Services and Central Services (Group 'A') | 6th March, 06 to 16th June, 06 | T. K. Manoj Kumar Prof. A.S. Khullar K.K. Pathak | 30 | 05 | 35 |
| 3 | IAS Professional Course Phase-II (2004-2006 Batch) | 12th June, 06 to 21st July, 06 | K.K. Pathak Chiranjiv Choudhary T.K. Manoj Kumar A.D. Chakravarti Dr. S.H. Khan Prof. A.S. Khullar Dr. B. Ashok | 70 | 21 | 91 |
| 4 | 80th Foundational Course for eligible members of All India Services and Central Services (Group 'A') | 25th August, 06 to 8th December, 06 | Dr. Kalpana Dube Chiranjiv Choudhary T.K. Manoj Kumar A.D. Chakravarti Dr. S.H. Khan Dr. B. Ashok Yatendra Kumar | 211 | 69 | 280 |
| 5 | 100th Induction Training Programme for Officers promoted/select list to IAS from SCS | 27th February, 06 to 21st April, 06 | A.D. Chakravarti L.C. Singhi Dr. A. Subrahmanyam | 26 | 01 | 27 |
| 10 | 11th Programme on "Ethical Issues in Today's Administration" | 21st August, 06 to 25th August, 06 | A.D. Chakravarti Dr. S.H. Khan Dr. B. Ashok | 25 | 03 | 28 |
| 11 | 6th Training Programme for Joint Civil-Military on National Security | 3rd to 15th September, 06 | T.K. Manoj Kumar Dr. S.H. Khan Dr. B. Ashok | 18 | 02 | 20 |

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| | | | | | | |
|----|--|---|---|-----|-----|-----|
| 12 | 101st Induction Training Program for IAS Officers promoted/ select list from SCS | 18th September, 06 to 10th November, 06 | Chiranjiv Choudhary Arti Ahuja Dr. A. Subrahmanyam | 34 | 03 | 37 |
| 13 | 7th Training Programme for Joint Civil-Military on National Security | 20th November, 06 to 1st December, 06 | Dr. S.H. Khan T.K. Manoj Kumar Prof. A.S. Khullar Dr. B. Ashok A.D. Chakravarti | 20 | 00 | 20 |
| 14 | National Workshop on "Making Labour Administration More Responsive " in collaboration between V.V. Giri National Labour Institute, Noida and LBS NAA | 3rd-4th March, 06 | T.K. Manoj Kumar | 22 | 01 | 23 |
| 15 | Workshop on "Reaching out to the Children" jointly organised by the UNICEF, New Delhi and the NCGTPR | 4th -7th April, 06 | Rajni S. Sibal | 20 | 10 | 30 |
| 16 | 5th Conference of Heads of ATI and State Training Coordinators at LBS NAA | 18th -19th May, 06 | A.D. Chakravarti T.K. Manoj Kumar K.K. Pathak | 27 | 07 | 34 |
| 17 | Conference of the Central Monitoring Committee on Child Labour, Ministry of Labour & Emplotment | 4th-6th June, 06 | Dr. S.H. Khan | 28 | 04 | 32 |
| 18 | Retreat of the IAS Officers of 1956 Batch | 8th -9th June, 06 | Prof. A.S. Khullar | 30 | 01 | 31 |
| 19 | 4th Conference of Heads of Central Training Institutes | 23rd -24th November, 06 | Dr. B. Ashok | 12 | 03 | 15 |
| | | | Total | 651 | 145 | 796 |

Highlights of Courses, Seminars and Workshops

IAS Professional Course, Phase-I

| | |
|--------------------------------------|--|
| Duration | 03 rd December, 2005 to 02 nd June, 2006 |
| Course Coordinator | Smt. Rajni Sibal |
| Associate Course Coordinators | Shri M.H. Khan Shri Chiranjiv Choudhary Shri L.C. Singhi |
| Inaugurated by | Shri D.S. Mathur, IAS Director, LBSNAA, Mussoorie |
| Valedictory by | Shri M. Ramachandran, IAS, Chief Secretary to the Government of Uttaranchal. |
| Composition of Group | Total : 93 including 2 Officers of the Royal Bhutan Civil Service (Male : 78 ; Female : 15) |

| Participants from the State of | Male | Female | No. of Participants |
|--------------------------------|------|--------|------------------------|
| AGMUT | 5 | 1 | 6 |
| Andhra Pradesh | 4 | - | 4 |
| Assam-Meghalaya | 6 | - | 6 |
| Bihar | 6 | - | 6 |
| Chattishgarh | 6 | 1 | 7 |
| Gujarat | 4 | 2 | 6 |
| Haryana | 1 | - | 1 |
| Himachal Pradesh | 1 | 1 | 2 |
| Jammu & Kashmir | 1 | - | 1 |
| Jharkhand | 2 | - | 2 |
| Karnataka | 5 | - | 5 |
| Kerala | 1 | - | 1 |
| Madhya Pradesh | 2 | 1 | 3 |
| Maharashtra | 5 | - | 5 |
| Manipur-Tripura | 1 | 2 | 3 |
| Nagaland | - | 1 | 1 |
| Orissa | 2 | - | 2 |
| Punjab | 3 | - | 3 |
| Rajasthan | 3 | 2 | 5 |
| Royal Bhutan Civil Service | 2 | - | 2 |
| Sikkim | 1 | - | 1 |
| Tamil Nadu | 5 | - | 5 |
| Uttar Pradesh | 5 | 1 | 6 |
| Uttaranchal | 4 | - | 4 |

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| | | | |
|--------------|-----------|-----------|-----------|
| West Bengal | 3 | 3 | 6 |
| Total | 78 | 15 | 93 |

Course highlights

The 26-week Phase-I course is primarily aimed at developing the requisite skills, knowledge base and appropriate attitudes amongst the officer trainees related to the jobs they would hold in the first decade of service. The course is divided into two parts. The 9-week Winter Study Tour (Bharat Darshan), commenced immediately on completion of the Foundation Course, and is intended to give the officer trainees an all India perspective and comprises attachments with the Armed Forces, civil administration in insurgency affected areas, non governmental organizations, private and public sector units, government organizations which have effectively applied information and communication technology, urban local bodies and in tribal villages. A mid-Course break of two weeks including a weeklong Bureau of Parliamentary Studies and Training (BPST) attachment was also included in the course.

The 16-week Academic Module held on campus covered the prescribed syllabi. This year the course objectives which had been continued unchanged for a long time were extensively revised in keeping with the emerging training needs. The training methodology adopted included field visits, case studies, seminars, action research project schemes/initiatives, small group discussions and exercises. Extensive reading material on each of the modules was also circulated. A dual online feedback mechanism of Daily and Weekly Feedback was followed. The course end feedback of the course was also very high. A detailed course report was also brought out, copies of which are available in the library for reference.

During the BPST attachment the Officer Trainees called on the President of India, and the Prime Minister of India. There were a large number of guest speakers invited during the course including serving and retired members of the service, academicians, ministers, and other public personalities. Prominent guest speakers included Shri S.R. Sankaran, IAS (Retd.); Shir Wajahat Habibullah, IAS (Retd.), Chief Information Commissioner, New Delhi, Shri S. Abbasi, IAS, Director, M.O. IT, New Delhi, Col. D.K. Purohit, SM, Dir (MT4), New Delhi, Air Comr A.K. Gogoi, Integrated Defence Service New Delhi, Cap. K.J. Kumar, Director, Navy Operations, New Delhi, Shri Bimal Julka, IAS, J.S. (G/Air Force), New Delhi, Shri R.S. Dalal, IPS, I.G. BSF, Jalandhar, Shri Neel Ratan, New Delhi, Dr. S.S. Sandhu, IAS, Secretary, Science & Technology, Dehradun, Shri Sanjay Singh, Vice President, Tata

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Services Ltd., New Delhi, Shri Keshav Desiraju, IAS, JS, M.O. HRD, New Delhi, Shri Rakesh Sharma, IAS, Commissioner, Kumaon Division, Nainital, Shri B.K. Sinha, IAS, JS, GOI, New Delhi, Shri Amir Afaq Ahmad Faizi, M.O. Rural Development, New Delhi, Shri Satya Prakash, IAS, SDM, Kurukshetra, Shri S.M. Jaamdar, Principal Secretary, Revenue Department, Karnataka, Ms. Renuka Vishwanathan, IAS, Secretary, M.O. Rural Development, New Delhi, Dr. N.C. Naxena, IAS (Retd.) Member of the Advisory Panel, New Delhi, Shri Sudeep Jain, IAS, JS, Tribal Welfare, Chennai, Shri Sanjeev Chopra, IAS, Secretary IT, Dehradun, Dr. Ishwar Das, IAS (Retd.), Former C.S. M.P., Dr. Rohit Jigyasu, Disaster Management, UNESCO, Shri R. Nitin Sinha, INTACH UK Trust, Ms. Meeta Rajivlochan, IAS Deputy Director General, SIRD, Pune, Prof. Rajiv Lochan Singh, Punjab University, Chandigarh, Shri S.K. Mitra, IAS, E.D., NABARD, New Delhi, Shri Steve Glovinsky, UNDP, New Delhi, Ms. Amita Sharma, JS, M.O. Rural Development, New Delhi, Dr. T.V. Somanathan, IAS, Chennai, Dr. S.K. Ghosh, Faridabad, Dr. V.K. Agnihotri, IAS (Retd.), Former Secretary, GOI, New Delhi, Shri Atul Sinha, IAS, M.O. Agriculture, New Delhi, Ms. Vandana Agarwal, Director, Deptt. of Commerce, New Delhi, Ms. Kanchan Chaudhary, IPS, DGP, Govt. of Uttaranchal, Shri Utpal Kumar Singh, IAS, Addl. Secretary, Dehradun, Shri Ajit Joshi Balaji, IAS, SDM, Gohana, Shri Avdesh Mathur, IPS, J.D., Intelligence Bureau, New Delhi, Shri Pradeep Kapur, IPS, I.G. Cuttak, Ms. Kanwaljit Deol, IPS, J.S. Security, New Delhi, Shri H.K. Sarin, IPS, I.G. Police, RAF, New Delhi, Ms. Benita Sharma, UNIFEM, New Delhi, Dr. Pawan Singh, Director (F), Delhi Transco, Ltd., New Delhi, Shri N.P. Singh, IAS (Retd.) Dehradun, Shri S. Sathyamoorthy, IA & AS (Retd.) Dehradun, Shri V. Suresh, CEO, New Delhi, Ms. Abhilasha Bisht, IPS, S.P. (Law & Order), Dehradun, Shri Ramnath Jha, IAS, VC & MD, MSRDC, Mumbai, Shri Subrata Biswas, IAS, V.C. MDDA, Dehradun, Ms. Kiran Aggarwal, IAS (Retd.) Former Secretary to G.O.I. New Delhi, Dr. Aruna Chhaba, Sr. Technical Director, NIC, New Delhi, Dr. Meenakshi Mahajan, Sr. Technical Director, NIC, New Delhi, Dr. Rakesh Goel, Sr. Technical Director, State Informatics Centre, Dehradun, Shri V.S. Dhumal, IAS, Principal Secretary, Mumbai, Shri Kumar Alok, IAS, Director, Rajiv Gandhi Drinking Water & Sanitation Mission, New Delhi, Shri R.M. Deshpande, Rajiv Gandhi Drinking Water & Sanitation Mission, New Delhi, Shri Amarjeet Sinha, IAS, Director, M.O. Health & Welfare, G.O. India, New Delhi, Dr. Ranjana Kumar, IAS, Health Advisor, New Delhi, Shri Arvind Kumar, IAS, Collector, Hyderabad, Ms. Vrinda Sarup, IAS, J.S. Deptt. of Elementary Education, New Delhi, Ms. Rukmani Banerjee, Pratham, New Delhi, Dr. Amarjeet Singh, IAS, Health Commissioner, Ahmedabad, Dr. T. Sundararaman, Raipur, Dr. R.S. Tolia, IAS, Chief Information

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Commissioner, Dehradun, Ms. Padma Balasubramaniam, Information Commissioner, Central Information Commission, New Delhi, Shri S.K. Misra, IAS (Retd.), New Delhi, Shri Deepak Kapoor, Advisor, USAID, Dehradun, Ms. Renu Sharma, IAS, P.S. of C.M. Govt. of NCT, New Delhi, Shri Vineet Pandey, IPos, Director, DOPT, New Delhi, Prof. S.M.P. Khurana, Vice Chancellor, Rani Durgavati Vishwavidyalaya, Jabalpur, Dr. A.K. Sharan, Associate Professor (Economics), National Institute of Financial Management, Faridabad, Prof. B.B. Pandey, Professor of Law, Delhi University, Delhi, Shri Vivek Mahrotra, IAS, Additional Secretary and Financial Advisor, Ministry of Food and Public Distribution, Government of India, New Delhi, Shri Raj Gautam Mitra, Project Officer (Monitoring and Evaluation), SPME, New Delhi, Shri S. Chakravorty, Director, Central Statistical Organization, New Delhi, Ms. Terasa Andrady, C/o Shri Raj Gautam Mitra, Project Officer (Monitoring and Evaluation), SPME, New Delhi, Dr. Ajoy Kumar, Global Head, NEEMAN Medical International (Asia) Ltd. 1 Dr. Jha Marg, Okhala Phase-III, New Delhi-20, Shri P. Michael V. Siromony, IAS, Joint Secretary, National Human Rights Commission, New Delhi, Shri Vipin Saxena, IAS, Joint Secretary, National Disaster Management, Government of India, New Delhi, Shri Santhosh Kumar, Director, National Institute of Disaster Management, New Delhi, Mr. Robert J. Voetsch, Chief of Party Reform Project, USAID India, New Delhi, Dr. G.P. Shukla, IAS, Duke University, Senior Consultant, Reform Project, USAID India, New Delhi, Shri S.K. Agnihotri, IAS (Retd.), Vice Chairman, National Federation of Communal Harmony, New Delhi, Shri King Pen, IAS(Retd), Former Chief Secretary, Manipur-Tripura, Ms. Ena Singh, UNFPA, New Delhi, Dr. Vandana Sharma, Senior Technical Director, National Informatics Centre, New Delhi, Shri Ajay Kumar Pathak, Principal System Analyst, National Informatics Centre, New Delhi, Prof. Amar Singh Sankhyan, Dean, Faculty of Law, Himachal Pradesh University, Shimla (HP), Prof. Thomas Pal, Indian Law Institute (Deemed University), New Delhi, Prof. Seshan Radha, Additional Director, Lincon Law College, Sirhind (Punjab), Shri V.K. Sibal, IAS, Member, Punjab State Human Rights Commission, Chandigarh, Shri Analjit Singh, Chairman, Max India Limited, New Delhi, Shri P.S. Krishnan, IAS (Retd.), 1513 Waverley Park - II, Mehrauli Road, Gurgaon, Dr. D. Subba Rao, PM's Advisory Council, Hall-E, Vigyan Bhavan, Maulana Azad Road, New Delhi, Dr. Jamshed J. Irani, director, Tata Sons Limited, Bombay House, 24 Homi Mody Street Mumbai, Shri Shivam Sharma, Zonal Head - North, Wealth Advisory Services, ICICI Bank, Private Banking, Bhisham Pitamah Marg, New Delhi-110 003, Shri Deepak Gulati, Wealth Advisory Services, ICICI Bank, Private Banking, Bhisham Pitamah Marg, New Delhi-110 003, Shri

Sanjay Kapoor, Wealth Advisory Services, ICICI Bank, Private Banking, Bhisham Pitamah Marg, New Delhi-110 003, Dr. Neera Burra, United Nations Development Programme, 55 Lodi Estate, New Delhi, Shri Sanjay Singh, IAS, Director, Ministry of Rural Development, Krishi Bhavan, New Delhi, Shri Nitin a. Gokhale, Senior Editor Defence and Strategic Affairs, NDTC, New Delhi, Shri Shubhabrata Bhattacharya, General Manager (corporate RELations), Hindustan Lever Ltd., New Delhi, Ms. Sangeetha Singh, IAS, Director (S), Ministry of Personnel, PG & Pensions, New Delhi, Shri Nachiket Mor, Deputy Managing Director, ICICI Bank, Mumbai.

79th Foundation Course for Members of All India Services and Central Services [Group-'A']

| | |
|--------------------------------------|---|
| Duration | 06 th March, to 16 June, 2006 |
| Course Coordinator | Shri T.K. Manoj Kumar |
| Associate Course Coordinators | Shri K.K. Pathak Prof. A.S. Khullar |
| Inaugurated by | Hon'ble Shri Sudarshan Agarwal Governor of Uttaranchal, Dehradun |
| Valedictory by | Shri D.S. Mathur, IAS Secretary, Information Technology Govt. of India, New Delhi |
| Composition of Group | Total : (Male : 30 ; Female : 05) |

| Participants from the State of | Male | Female | No. of Participants |
|---------------------------------------|-------------|---------------|----------------------------|
| IAAS | 3 | - | 3 |
| ICAS | 2 | 1 | 3 |
| IDAS | 4 | - | 4 |
| IDES | 2 | 1 | 3 |
| IOFS | 3 | 1 | 4 |
| IPS | 14 | 1 | 15 |
| IRTS | 2 | 1 | 3 |
| Total | 30 | 5 | 35 |

Course Objectives

The 79th Foundation Course has its objectives of providing all round development of the personality of the Officer Trainees, to familiarise them with administrative environment in the country, impart basic administrative skills, acquaint the trainees with the principles of good governance & them the spirit of Espirit of corpe. The course logo was the Swarga Rohini Mountain, a place of great cultural significance. Totally 35 officer trainees participated in this course.

Course Activities

During the course there were 96 sessions in Public Administration, 37 sessions in Law, 51 sessions in Management, 28 sessions in Economics, 20 session in Computers, 14 sessions in Political Concepts and Constitution of India, 05 sessions in History and 18 sessions in Hindi/Regional Language, Faculty in the Academy as well as eminent Guest Speakers i.e. FR. V.M.Thomas,, Dr. T.V.Somanathan, Ms. Monisha Ahluwalia, Dr. A.K.Saran, Dr. Rakesh Goyal, Shri Amrendra Sinha, Shri Paranjay Guha Thakurtha, Shri P.Krishnan, Shri P.V.Indiresan, Dr. Sanjeev Chopra, Ms. Priyo Lal, Ms. Shashi Mishra, Prof. Ashish Bose, Shri Udyan Pandya, Shri Arun Baroka, Shri B.P.Sharma, Dr. H.C.Pokhriyal, Shri Amitav Das Gupta, Ms. Namrata Kumar, Dr. S.K.Gosh, Dr. A.K.Dube, Shri D.C.Kishore, Prof. SMP Khurana, Shri Rohit Kansal, Shri Pankaj Jain, Shri B.P.Sharma, Dr. S.S.Sandhu, Shri K.Jose Cyriac, Shri Vivek Mehra, Shri Deepak Kapoor, Ms. Neel Kamal, Shri Pawan Singh, Shri Sanjay Dube, Air. Commodore shri Jasjit Singh, Prof. M.P.Singh, Ms. Aruna Sharma, Shri Ashok Dohare, Ms. Harjot Kaur, Wg. Cdr. Praful Bakshi, General (Retd.) V.P.Malik, Shri Talmiz Ahmad, Dr. Naresh Gupta, Shri G.Srinivas, Prof. Tasneem Suhrahwardy, Shri Chandra Sekhar, Shri Jagadananda, Shri D.C.Pathak, Dr. Ajoy Kumar, Ms. Kiran Agarwal, Ms, Aruna Sundrarajan, Shri Gurinder Singh, conducted the above sessions during 79th F.C.

Main Activities of the Course

Village Visit Programme: A 9-day village study programme from 08th April to 16th April, 2006 to Agra, Muzzafarnagar, Varanashi (Uttar Pradesh), Begusarai (Bihar) & Ambala (Haryana) districts was organised. The objective of the village study programme is to sensitize the OTs to the issues of rural India and develop their analysis understanding of rural people.

Trekking Tour: The officer trainees undertook a nine-day trek to Himalayas from 06th to 14th May 2006. The objective of trek was to inculcate the spirit of adventure and to strengthen the esprit de corps in the officer trainees.

Extra Curricular Activities: Co-curricular Modules on coaching in Tennis, Yoga, Badminton, Volleyball, Photography, Unarmed Combat etc. were conducted during the course.

A.K.Sinha One Act Play Competition: The A.K.Sinha One Act Competition was organized on 29th May, 2006.

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India Day Celebration was organized on 01st June 2006.

Cross-Country Run was organized on 10th June 2006.

River Rafting & Para Sailing was organized during the course.

Blood Donation Camp was organized on 13th June 2006.

Modules: Modules on Disability, Display of Weapons by Infantry division, Rock-Climbing Course at ITBP Range, Mussoorie.

IAS Professional Course, Phase-II [2004 Batch]

Duration

6 Weeks (12th June to 21st July, 2006)

Composition of Group

88 Officers of the 2004 batch,

01 Officer of the 2003 batch, and

02 Officers of Royal Bhutan Civil Services

Course Objectives:

The major objectives of the course were interactive learning and experience sharing by the officer trainees apart from developing leadership quality and camaraderie.

Academic Inputs:

More than 190 Academic Sessions were held on various subjects like Public Administration, Law, Management, Computer and Languages. Many sessions were devoted to Experience Sharing Presentation and District Assignment Presentations by the officer trainees. Matters of relevance were discussed in Small Discussion Groups. Eminent guest speakers were invited to participate in seminars and share their experiences with the officer trainees. The modules/seminars held were on the subjects of Leadership, Disaster Management, Law and Order, Corruption and Vigilance Issues, Conducting Elections, Decentralised Energy, Panchayati Raj, Public Private Partnership, Education, Health, Good Governance, Internal Security and Environment. Effective SDO Seminar was also held inviting SDMs from all over the country. In addition to the above 5 Case Studies were conducted which were well received by the officer trainees.

Physical/Extra Curricular Activities:

Morning PT was compulsory and Riding was optional. Various extra curricular modules were arranged like Photography, Yoga, Lawn Tennis and Badminton. In addition the batch opened up a new trek route to Badhraj Temple which is a 32 KM Trek to be completed in

a single day. A cross country race was also held wherein officer trainees and faculty members participated. Cultural shows were held by ICCR, New Delhi and NCZCC, Allahabad. Apart from the above, the Faculty and the Ots also held their own cultural shows.

80th Foundation Course for Members of All India Services and Central Services [Group-'A']

| | |
|-------------------------------------|---|
| Duration | 29 th August to 10 th December, 2006 |
| Course Coordinator | Shri Kalpana Dube |
| Associate Course Coordinator | Shri T.K. Manoj Kumar Shri Chiranjiv Choudhary Shri Yatendra Kumar Dr. S.H. Khan Dr. B. Ashok |
| Inaugurated by | Hon'ble Shri Suresh Pauchori, Minister of State for Personnel, Public Grievances and Pensions |
| Valedictory by | Shri Rudhra Gangadharan, Director, LBSNAA, Mussoorie |
| Composition of Group | Male: 211 Female: 69 |

The 80th Foundation Course attempted to create a batch identity for the 280 strong batch of young officer trainees who came together on the 29th August, 2006 for this 15 week long programme which culminated on 10th December, 2006. The course had its unique identity in the form of the Course Logo and the Course Motto. The Course Logo was the Brahm Kamal which is a rare Himalayan flower known for its exotic beauty and is also the state flower of Uttarakhand. The course motto was chosen to be the four P's signifying excellence in human endeavour. These P's were Pride, Professionalism, Passion and Pace. The training was a harmonious blend of academic inputs and co-curricular activities which was accomplished through a judicious mix of trainers and speakers drawn from all walks of public life and leaders in their chosen profession apart from the in-house faculty of the Academy. The core areas for academic inputs were: Economics, Public Administration, Management, Political Theory and Constitution of India, Indian History and Culture and Law. The highlights of the Foundation Course which are remembered most by the officer trainees were the nine day Himalayan Trek, a week long Village Visit, the India Day Celebrations, Athletic Meet and the Fete.

The trainees underwent mid term academic assessment in the six major subject areas followed by an examination at the end of the course. There is a lot of emphasis on proper conduct and

discipline in the Academy and this was reinforced consistently to adequately equip them to face the demanding life that a career in civil service involves. Cultural activities by the officer trainees became a source of enhanced bonding and camaraderie amongst the officer trainees. Amongst the pedagogic techniques used, a lot of emphasis was placed on the case study method. Role models were also called upon to talk to the officer trainees and the case study developed on Shri E. Sreedharan was very well absorbed by the officer trainees which was followed up by a two hour long talk by Mr. E. Sreedharan himself. The Guest Speakers were consistently rated very highly by the officer trainees in the weekly feedback. The underlying spirit of the Foundation Course is to develop those qualities of the head and the heart which would be required a long career in public service and it is here, that this Course provides the enabling environment for the officer trainees to develop into mature and confident officers.

Officer trainees are also given a fairly rigorous training in language. Trainees who do not have sufficient proficiency in Hindi have to attend Hindi classes; officers of the All India Services, the IAS, IPS and the IFS have to pick up the languages of their state cadres.

Some of the star speakers who addressed the group include names like the then Foreign Secretary Shri Shyam Saran, Magasaysay Award Winner Dr. Kiran Bedi, Shri Julio Ribeiro, Shri E. Sreedharan, Padamshree Prof. Madhav Menon, eminent historian Prof. Bipan Chandra, Swami Agnivesh, CPI(M) Leader Ms. Brinda Karat, Chief Editors of Outlook Magazine and Economic Times, Video address by Shir Sam Pitroda, Chief Minister of NCT Smt. Shiela Dixit, Head of ITC Shri Y.C. Deveshwar, Chairman Railway Board Shir J.P. Batra, National Security Advisor Shri M.K. Narayanan, Central Information Commissioner Shri Wajahat Habibullah, Danseuse and Social Activist Ms. Mallika Sarabhai, Actor Shri Rahul Bose, Army Gen. (Retd.) Shri V.P. Mallik, and Gen. N.C. Vij.

The LBSNAA has, over the years, evolved a very effective package of mentoring and co-curricular activities. Mentoring is done through counsellors, who are senior faculty members of the academy and possess sufficient experience in government service. Some of the important co-curricular activities included compulsory physical training sessions, which were conducted every morning, outdoor sessions of games as well as short treks in and around Mussoorie.

It would not be possible to take the trainees directly to the people always in a course of this duration, but the Course, as in the past,

made provisions for a one week visit to selected villages across the country, where OTs lived with the village community, conducted surveys and were sensitized to the lives and aspirations of the people. They could therefore make their own assessment of the effect of government programmes on the people – what has been done and what remains to be done.

A brief profile of the probationers of the 80th Foundation Course is as follows:

Table 1
Service Break-up

| Service | Female | Male | No. of Participants |
|----------------|---------------|-------------|--------------------------------|
| IAAS | 2 | 2 | 4 |
| IAS | 20 | 60 | 80 |
| ICCES | 8 | 24 | 32 |
| IDAS | 2 | 5 | 7 |
| IFoS | 3 | 34 | 37 |
| IFS | 4 | 12 | 16 |
| IOFS | 0 | 1 | 1 |
| IPoS | 0 | 8 | 8 |
| IPS | 12 | 34 | 46 |
| IRAS | 4 | 5 | 9 |
| IRPF | 0 | 2 | 2 |
| IRPS | 2 | 3 | 5 |
| IRS | 6 | 10 | 16 |
| IRTS | 3 | 8 | 11 |
| ITS | 0 | 1 | 1 |
| PTFAS | 1 | 0 | 1 |
| RBCS | 2 | 0 | 2 |
| RBFS | 0 | 2 | 2 |
| Total | 69 | 211 | 280 |

Induction Training Program

Two courses of IAS Officers promoted to IAS from the State Civil Services, were held in 2006. The course objectives of these courses were to:

- Providing skills and building competence in areas such as Management, Law, Public Administration & Economics.
- Understanding of the role of the participants as an officer of the Indian Administrative Service within the framework of the Constitution.
- Exposure to best practices in governance in different parts of the country.
- Learning through sharing of experience.

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- Appreciation of the responsibilities of the IAS officers in the field and at policy levels, and
- Acquisition of IT skills
- Exposure to various growing sectors of the economy.

Details of these courses are given below:

100th Induction Training Programme (For IAS officers promoted to IAS from the State Civil Services)

| | |
|-------------------------------|---|
| Duration & Dates | 27 th February to 21 st April, 2007 |
| Course Co-ordinator | Shri Aakash Deep Chakravarti |
| Associate Co-ordinator | Shri L.C. Singhi, Dr. A. Subrahmanyam |
| Composition of Group | Male- 26 ; Female- 01 |

| Service/Cadre | Male | Female | No. of Participants |
|-----------------|-----------|-----------|---------------------|
| AGMUT | 3 | 00 | 03 |
| Andhra Pradesh | 1 | 01 | 02 |
| Assam-Meghalaya | 1 | 00 | 01 |
| Gujarat | 4 | 00 | 04 |
| Jharkhand | 2 | 00 | 02 |
| Madhya Pradesh | 1 | 00 | 01 |
| Maharashtra | 6 | 00 | 06 |
| Nagaland | 2 | 00 | 02 |
| Punjab | 2 | 00 | 02 |
| Uttaranchal | 2 | 00 | 02 |
| Uttar Pradesh | 2 | 00 | 02 |
| Total | 26 | 01 | 27 |

101st Induction Training Programme (For IAS officers promoted to IAS from the State Civil Services)

| | |
|-------------------------------|---|
| Duration & Dates | 18 th September to 10 th November, 2006 |
| Course Co-ordinator | Shri Chiranjiv Choudhary |
| Associate Co-ordinator | Smt. Arti Ahuja, Dr. A. Subrahmanyam |
| Composition of Group | Male- 34 ; Female- 03 |

| Service/Cadre | Male | Female | No. of Participants |
|-----------------|------|--------|---------------------|
| AGMUT | 6 | 00 | 06 |
| Andhra Pradesh | 2 | 00 | 02 |
| Assam-Meghalaya | 4 | 02 | 06 |
| Gujarat | 4 | 00 | 04 |
| Jammu & Kashmir | 2 | 00 | 02 |

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| | | | |
|----------------|-----------|-----------|-----------|
| Jharkhand | 3 | 00 | 03 |
| Karnataka | 4 | 00 | 04 |
| Madhya Pradesh | 1 | 00 | 01 |
| Maharashtra | 2 | 00 | 02 |
| Tamil Nadu | 3 | 00 | 03 |
| West Bengal | 3 | 01 | 04 |
| Total | 34 | 03 | 37 |

Ethical Issues in Today's Administration for IAS Officers

One course focussed on " Ethical Issues in Today's Administration for IAS Officers" was held in 2006. The course objectives were to:

- Expose the participants to the basic principles of Ethics/Moral Philosophy.
- Tease them into thinking about the values that underpin the framing and implementation of public policy; and
- Expose them to the ethical frameworks that policy makers use to resolve sticky public policy issues.

Duration & Date 21st to 25th August, 2006
Course Co-ordinator Shri Aakash Deep Chakravarti
Associate Co-ordinator Dr. S.H. Khan,
 Dr. B. Ashok

Composition of Group Male- 25 ; Female- 3

| Service/Cadre | Male | Female | No. of Participants |
|-----------------|-----------|-----------|---------------------|
| AGMUT | 1 | 00 | 01 |
| Andhra Pradesh | 2 | 01 | 03 |
| Bihar | 1 | 01 | 02 |
| Chattisgarh | 1 | 00 | 01 |
| Gujarat | 1 | 00 | 01 |
| Haryana | 5 | 00 | 05 |
| Karnataka | 2 | 01 | 03 |
| Madhya Pradesh | 3 | 00 | 03 |
| Maharashtra | 1 | 00 | 01 |
| Manipur-Tripura | 2 | 00 | 02 |
| Orissa | 1 | 00 | 01 |
| Rajasthan | 3 | 00 | 03 |
| Tamil Nadu | 2 | 00 | 02 |
| Total | 25 | 03 | 28 |

Joint Civil Military Training Programme on National Security

Two Training Programme on "National Security" for joint group of officers from Civil- Military services were held during 2006. The objectives of these courses were to:

- To increase awareness of the different dimensions and elements of national security as well as threats to such security.
- Challenges to management of National Security, emerging external security environment, impact of globalization and internal security environment, etc.
- To provide an opportunity for the participants to interact and exchange ideas on the subject
- Imperatives of Civil-Military Interface at state, division and district level.

Details of each course is indicated below:

6th Joint Civil-Military Training Programme on National Security

| | |
|-------------------------------|---|
| Duration & Dates | 3 rd to 15 th September, 2006 |
| Course Co-ordinator | Shri T.K. Manoj Kumar |
| Associate Co-ordinator | Dr. S.H. Khan Dr. B. Ashok |
| Composition of Group | Male- 18 Female- 02 |

| Service | Male | Female | No. of Participants |
|-------------------------------|-----------|-----------|---------------------|
| Indian Administrative Service | 1 | 00 | 01 |
| Indian Police Service | 2 | 00 | 02 |
| Indian Foreign Service | 1 | 00 | 01 |
| Border Security Force | 1 | 00 | 01 |
| Central Reserve Police Force | 1 | 00 | 01 |
| INFOSYS | 1 | 00 | 01 |
| Larsen & Turbo Limited | 1 | 00 | 01 |
| YASHADA | 1 | 00 | 01 |
| Indian Revenue Service | 0 | 02 | 02 |
| Media | 1 | 00 | 01 |
| Intelligence Bureau | 1 | 00 | 01 |
| Coast Guard | 1 | 00 | 01 |
| Indian Air Force | 1 | 00 | 01 |
| Indian Army | 2 | 00 | 02 |
| Indian Navy | 2 | 00 | 02 |
| IDAS | 1 | 00 | 01 |
| Total | 18 | 02 | 20 |

7th Joint Civil Military Training Programme on National Security

| | |
|-------------------------------|---|
| Duration & Dates | 19 th November to 1 st December, 2006 |
| Course Co-ordinator | Dr. S.H. Khan |
| Associate Co-ordinator | Shri T.K. Manoj Kumar Shri A.S. Khullar Shri Yatender Kumar |
| Composition of Group | Male- 20 Female- 0 |

| Service | Male | Female | No. of Participants |
|--------------------------------|-----------|-----------|---------------------|
| Indian Administrative Service | 4 | 00 | 04 |
| Indian Police Service | 3 | 00 | 03 |
| Indian Army | 2 | 00 | 02 |
| Indian Air Force | 1 | 00 | 01 |
| Indian Navy | 2 | 00 | 02 |
| Coast Guard | 1 | 00 | 01 |
| IDAS | 1 | 00 | 01 |
| IDS HQ | 1 | 00 | 01 |
| Indian Revenue Service | 1 | 00 | 01 |
| Indian Railway Traffic Service | 1 | 00 | 01 |
| Cabinet Secretariat | 1 | 00 | 01 |
| Private Sector | 1 | 00 | 01 |
| Media | 1 | 00 | 01 |
| Total | 20 | 00 | 20 |

5th Conference of Head of Administrative Training Institutes and State Training Coordinators

| | |
|--------------------|--|
| Duration | 18 th to 19 th May, 2006 |
| Dates | 18-19 May, 2006 |
| Coordinator | Shri Aakash Deep Chakravarti |

| | |
|------------------------------|--|
| Associate Coordinator | Shri T.K. Manoj Kumar Shri Keshav K. Pathak |
|------------------------------|--|

| | |
|-----------------------------|---|
| Composition of Group | 23- Heads of ATIs 11- LBSNAA Faculty |
|-----------------------------|---|

Conference objectives:

The Standing Syllabus Review Committee constituted by Department of Personnel & Training, GoI, to examine the syllabus of the IAS Training and suggest changes that should be made in the course contents for increasing the professional capabilities of the Civil Servants. This Syllabus Review Committee decided that there should be an annual conference of Administrative Training Institutes (ATIs) and the State Coordinators at LBSNAA to streamline regularly the respective pattern of district training and

other training related matters. Following the recommendation of the Standing Syllabus Review Committee, the 5th Conference of Heads of ATIs and State Training Coordinators was held at LBSNAA. After deliberation, the following action points were finalised:

1. From 2005 batch onwards, Officer Trainees will route the assignments through State ATIs to the Academy. The diaries of Officer Trainee will be copied to ATIs also.
2. In State ATIs, the faculty is drawn from various streams like IAS, State Civil Services and Academics. A mechanism is to be developed where the faculty from State ATIs will come to Mussoorie for interaction with LBSNAA faculty regarding the contents being taught in LBSNAA as well as the methodology adopted in imparting training to Officer Trainee. This will help State ATIs to avoid duplication and synchronize pedagogy.
3. State ATIs will help the Officer Trainees in gaining fluency in local language and passing the Language Examination. State ATIs may identify resource persons who can help the Officer Trainees in learning the language after the normal class room timings.
4. Officer Trainees will be encouraged to use instant communication mediums for interacting with State ATIs and State Counsellors in LBSNAA. State ATIs may therefore assist in providing computers and internet connectivity to Officer Trainees.
5. State ATIs will take steps to appoint an IAS Officer or any other suitable person as the Nodal Officer for the period of District Training of Officer Trainee.
6. LBSNAA will communicate to all ATIs the date on which Officer Trainees are being relieved from Mussoorie. This will help State ATIs know the date of arrival of the Officer Trainees.
7. As a matter of principle, no Officer Trainee should be posted to the home district for training.
8. The Director, LBSNAA, will request Chief Secretaries to arrange for suitable orientations for DM/DC of districts where Officer Trainee will go for training. ATIs will conduct their training and help sensitize the DM/DC to the needs of Officer Trainees.

between V.V. Giri National Labour Institute, NOIDA and LBS NAA, Mussoorie. This workshop was coordinated by Shri T.K. Manoj Kumar, Deputy Director Senior.

2. 5th Conference of Heads of ATIs/State Training Institutes from 18th – 19th March, 2006 was coordinated by Shri Aakash Deep Chakravarti, Reader. In all thirty-three officers attended the Conference and the resolutions adopted for appropriate modifications in the district training of IAS Officer– Trainees.
3. A Retreat for the IAS (Retd) officers of 1956 Batch was organized from 8th -9th June, 2006, which was coordinated by Shri A. S. Khullar. In all 31 retired officers attended the Retreat.
4. LBS NAA, Mussoorie conducted a one week training program for Academy Staff on the following topics from 26th to 30th June, 2006 with the help of Institute of Government Accounts and Finances, New Delhi:
 - i. Government Finance and Accounts,
 - ii. Works Accounts
 - iii. Procurement of Goods and Services,
 - iv. Inventory Management & Contact Management
 - v. E- tendering
 - vi. New Pensions Schemes
 - vii. New General Financial Rules, 2005
 - viii. CVC Guidelines and CAG Reports etc.
5. The TRDC also processed papers pertaining to the new mid career training programs for IAS officers namely the Phase-III & IV Training Programs for IAS officers of 7 to 9 & 14 to 16 years of seniority.

The TRD Cell endeavors to facilitate faculty interaction with scholars/Administrators in various areas of specialization.

Visits to the Academy

A number of people and delegation visit the Academy every year. This is a mutual learning exercise, and the visitors as well as the Academy benefit from such interactions. Some of the visits that were co-ordinated by Training Research and Development Cell during the year were.

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1. Eighteen Senior Officers from the National Defence, College, Uttaranchal visited the Academy on 2nd February, 2006. An interaction was made with Academic Council Members and Academic made a presentation on the Academy.
2. Five members delegation and one representative from Royal Institute of Management, Bhutan visited the Academy on 24th-25th April, 2006. An interaction was made with Academic Council Members and Academic made a presentation on the Academy.
3. Five groups of 70 to 110 Cadets from IMA, Dehradun visited the Academy on 12th April and 13th April, 2006. Academic made a presentation on the Academy.
4. Four members delegation from His Majesty's Government of Nepal (HMGN), visited the Academy on 18th -22nd May, 2006. A presentation on the Academy and Interaction were made with Director & Academic Council.
5. Fifty Students and three teachers from Dayanand Academy of Advanced Studies, Dehradun visited the Academy on 13th May, 2006.
6. Twenty-two senior officers Management Course Level-I and two faculty members from Border Security Force Academy, Tekanpur, Gwalior (MP) visited the Academy on 17th May, 2006. The Academic Council made a presentation on the Academy.
7. Five members high level delegation led by H.E. Mr. Mohammad Alameen Kabbashi Eisa, Ministry of Agriculture & Forestry, Sudan visited the Academy on 5th June, 2006
8. Twenty-six officials from Ministry of Defence, Defence HQS Training Institutes, New Delhi visited the Academy on 16th June, 2006. The Academic Council made a presentation on the Academy.
9. Eighteen officials from IIPA, New Delhi visited the Academy on 15th June, 2006. The Academic Council made a presentation on the Academy.
10. Twenty-one persons of the participants of 8th Training Course on "Professional Development in Management, Public Health and Health Sector Reforms for District Medical Officers" from National Institute of Health and Family Welfare, New Delhi visited the Academy on 3rd August, 2006. An interaction was made with Academic Council Members.

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11. Twenty Mizoram Civil Service Officers and three faculty members from the Indian Institute of Public Administration, New Delhi, visited the Academy on 19th September, 2006. The Academic Council made a presentation on the Academy.
12. Shri B.S. Baswan, Senior Consultant, Planning Commission, visited the Academy on 1st October, 2006. An interaction was made with the Academic Council Members.
13. Twenty three B.SC (Forestry) students visited the Academy on 2nd November, 2006
14. His Excellency the President of Srilanka, Mahinda Rajapaksa visited the Academy on 27th November, 2006
15. A team of 15 officers participating in the 5th Higher Command and Senior Command Management Course in SSB Academy, Srinagar, Garhwal visited the Academy on 26th December 2006. The Academic Council made a presentation on the Academy.
16. A team of 40 students, staff and officers from SG Lecturer & Head, Department of Public Administration, Presidency College (Autonomous), Chennai visited the Academy on 26th December, 2006. The Academic Council made a presentation on the Academy.

Faculty Development

There is a systematic process at the Academy to upgrade and update the skills, knowledge and the instructional techniques of its faculty. To achieve this, programs are organized on campus and by deputing faculty members to reputed institutions both within the country and abroad. Following faculty members were deputed for training, attending workshops, seminars and for exploring possibilities for collaboration both in India and abroad under faculty development plan.

| Name of Officer and Designation (S/Shri) | Country visited & Period of visit | Purpose/Object of the visit |
|---|---|------------------------------------|
| Rajiv Ranjan Mishra, Deputy Director Senior | University of Texas, Austin, USA at Frank Furt- 16 th -20 th January, 2006 | Exchange visit |
| Ms. Vasudha Mishra, Deputy Director Senior | University of Texas, Austin, USA at Frank Furt- 16 th -20 th January, 2006 | Exchange visit |
| Shri T.K. Manoj Kumar, Deputy Director Senior | University of Texas, Austin, USA- 5 th October, 2006 to 8 th November, 2006 | Exchange visit |
| Aakash Deep Chakravarti, | Bandar Seri Begawan- 13 th | Attend a seminar |

Incoming Faculty from Austin

As part of Faculty exchange programme, Mr. Harman Van Olphen, Professor from University of Texas at Austin visited the Academy from 20th to 19th March, 2006.

Development of Skills of Faculty Members

The following faculty members were deputed to participate in the Course/workshops/Seminars organized within country:-

| Name & Designation S/Shri | Title of Course/workshops/ Seminars & Duration | Organization |
|--|---|---|
| ✓ Azad Singh, Scientist "B" NIC | ISTM, DoPT, New Delhi- 16 th 20 th January, 2006 | Direct Trainer Skills |
| T.K. Manoj Kumar, Deputy Director Senior | Public Private Partnership- 31 st July to 4 th August, 2006 | Administration Staff College of India Hyderabad |
| Professor A.S. Khullar, Professor of Economics | Public Private Partnership- 31 st July to 4 th August, 2006 | Administration Staff College of India Hyderabad |
| M. Chakraborty, Technical Director & Head NIC Training Unit | Course on Project Management- 17 th -21 st July, 2006 | National Institute of Industrial Engineering, Mumbai |
| Aakash Deep Chakravarti, Reader in Law | National Convention on Right to Information Act, 2005- 13 th to 16 th October, 2006 | Central Information Commission Block No. IV, 5 th Floor Old JNU Campus, New Delhi |
| Subrahmanyam, Prof. of Political Theory & Constitution of India | National Convention on Right to Information Act, 2005- 13 th to 16 th October, 2006 | Central Information Commission Block No. IV, 5 th Floor Old JNU Campus, New Delhi |
| Dr. S.H. Khan, Deputy Director | Six Sigma for Services- 7 th to 9 th December, 2006 | Administrative Staff College of India, Bella Vista, Khairatbad, Hyderabad |

National Institute of Administrative Research

National Institute of Administrative Research (NIAR) is a Society established in 1995(Registration No. 758 dated 14.10.1996) and promoted by Lal Bahadur Shastri National Academy of Administration (LBSNAA). The Society is conducting research & training programmes on governance issues. The areas of competence of the Institute are primary and elementary education, decentralized participatory planning at district and block level, capacity building of Panchayati Raj Institutions, Geographical Information Systems, Poverty and Rural Development, Participatory Learning and Action', rural livelihoods, literacy, health, agrarian issues, cooperatives and public sector management.

In the past, the activities of the NIAR have included research studies, organization of theme oriented training programmes and workshops, and preparation of case studies. The NIAR has undertaken research and consultancy on four broad themes:-

- Reforms pertaining to Management of the Economy and Public Administration
- Planning, Implementation, Appraisal and Supervision of Social Sector Projects and Programmes.
- Decentralized Planning and Panchayati Raj Institutions.
- Environmental Issues.

The activities of the Society include research studies, consultancy services, organization of theme oriented training programmes and workshops, and preparation of case studies. Important activities of institute are given below:-

Training programmes on "Sarva Shiksha Abhiyan" sponsored by MHRD

NIAR has been conducting training on primary education and participatory planning sponsored by Department of Elementary Education & Literacy, Ministry of Human Resource Development (MHRD), Government of India and other state governments since 1995. This year MHRD has assigned the institute to undertake capacity building programmes for the CRC/BRC and VEC

functionaries in the Northeastern states and Union Territories in addition to SSA Planning Process and Formulation of AWP&B and training programmes on AWP&B. So far we have successfully conducted 37 programmes in the NE and UT.

In all these training programmes, the urgent need for continuous capacity building support was identified by the state level officers along with political executives who are managing elementary education in the respective states. It was very prominently highlighted that the marginalities in these areas can be very effectively tackled by improving human capabilities through effective and efficient community owned elementary education.

Management Development Programmes

NIAR started the Management Development programmes (MDPs) in 1998 and since then has conducted several programmes for Sr. Officers of client organizations like National Handloom Development Corporation, Khadi and Village Industries Commission, CAPART, Coal India, New Delhi Municipal Corporation, IPGCL/PPCL, Delhi Jal Board and Ministry of Rural Development.

So far we have conducted the following Management Development Programmes:-

| Sl. No. | Name of the Course and date | Venue | Duration | Total Participants |
|----------------|---|--------------|-----------------|---------------------------|
| 1. | Management Development Programme for Labour Department (UP) (24-28 April, 2006) | NIAR | 5 | 16 |
| 2. | Management Development Programme for Khadi and Village Industries Commission (8-13 May, 2006) | NIAR | 6 | 23 |
| 3. | Management Development Programme for Labour Department (UP) (22-26 May, 2006) | NIAR | 5 | 20 |
| 4. | Top Level Refresher Course for Sr. Executives of National Academy of Defence Production (29 th May to 2 nd June, 06) | NIAR | 5 | 19 |
| 5. | Management Development Programme for Sr. officers of the Lak Sabha Secretariat (5-9 June, 2006) | NIAR | 5 | 20 |

and monitoring mechanisms for use by top-level decision makers of the district. Data entry for two districts of Kohima and Dimapur has been completed. The user can perform interactive spatial queries and also modeling for planning.

- Comparative Assessment of Para Teachers and Regular teachers in four districts of Uttaranchal.

This study intends to have a comparative assessment of the effectiveness of the regular teacher and para teacher on the quality of education being imparted in the primary schools, alternative schools and education guarantee centres of the district. The study is sponsored by State Project Officer, SSA, Uttaranchal.

- Baseline Society Assessment Study of Gujjar, Bakerwal and Gaddi Communities in five districts of J&K.

This study intends to analyze the problems of elementary education in the wider socio-economic setting of the tribal communities Gujjar, Bakerwal and Gaddi in the state of J&K. This study is a benchmark study to assess the status of the elementary education in these communities.

- Monitoring Institution for Uttaranchal SSA (All the 13 districts)

The institute has been entrusted by MHRD to provide monitoring support to SSA Uttaranchal. The institute provides feedback on the status of SSA to MHRD on six monthly basis by sample visit to elementary schools and their service area in the state of Uttaranchal.

Proposed Research Activities

- Baseline Social Assessment Study of J&K
- Impact Assessment Study of SSA and Communitisation (Nagaland)
- Preparing out of school children profile, data compilation and analysis in Uttaranchal
- Child Labour Practices
- Baseline Social Assessment Study of Lakshadweep

Highlights

- On the basis of the quality outputs and findings of the Baseline Social Assessment Study of seven districts of Uttaranchal, other states approached us to conduct similar studies.
- Keeping the quality work of the institute in view, State Project Office, SSA, Government of Uttaranchal has entrusted a number of research studies to the institute.
- On the basis of the findings of the study "Evaluation of Continuous and Comprehensive Evaluation" the State Project Office (SPO) SSA Uttaranchal is contemplating to implement the CCE programme in all primary schools of the state.
- The institute has been identified as monitoring institute under SSA by MHRD, Government of India for Uttaranchal.
- The institute has been identified as one of the centres of conducting training & capacity building for the stakeholders of National Rural Health Mission by Ministry of Health & Family Welfare, Govt. of India.

Centre for Co-operatives and Rural Development

Centre for Co-operatives and Rural Development (CCRD) has been functioning in the Academy since September, 1995. CCRD is engaged in conducting research in co-operative sector, studying the difficulties faced by the rural poor in organizing themselves into co-ops and successful interventions by Co-operatives and Rural Development Institutions in poverty reduction, to impart training in the areas of co-operatives and rural development to officers of the IAS and other Class-I Services, organising Training Programms on capacity building of Self Help Groups and providing support to the National Institute of Administrative Research (NIAR) and other research units of the Academy. Shri M.H. Khan, IAS was the Coordinator-cum-Vice Chairman of CCRD during the period.

Exposure Programme on Micro-Finance & SHGs

Exposure Programme on Micro-Finance and Self-Help Groups for IAS and district officers organized from 1.2.2006 to 3.2.2006 at Shillong (Meghalay). The participants in the programme were IAS Officers of middle/senior level (4-12 years of seniority) from eight states of North-East. The resource persons of the course were Shri K. Jindal, NABARD, Mumbai, Shri D.P. Wahallong, DC, Shillong, Shri S. Umar, Prof. AMU, and Shri M.H. Khan, IAS, Deputy Director (Sr). They have taken important inputs on various issues relating to Micro-Credit and Self Help Group. One day field visit was also organized to interact with the SHGs and bankers. The proceedings of the deliberations and resolutions were compiled, edited, finalized. The report was printed and thereafter sent to the participants.

At present Shri A.S. Khullar, IAS, is Coordinator and Prof. of Economics and Dr. S.H. Khan, IDES is Associate Coordinator of the Centre.

Centre For Rural Studies

The Centre for Rural Studies, Lal Bahadur Shastri National Academy of Administration (LBSNAA) was set up by the Ministry of Rural Development, Government of India for the concurrent evaluation of land reform policies implemented by the states on the basis of inputs provided by the Officer Trainees who are undergoing district training programme. In addition to this task of concurrent evaluation of poverty alleviation schemes was also entrusted to the Centre. Over the years, the Centre has widened its activities involving conducting research studies, training programmes and policy suggestions. On the basis of excellent performances of the Centre, the Ministry of Rural Development has sanctioned the continuation of the Centre from 1989 till the end of 10th five year plan. This is expected that the Centre will continue to establish itself as a resource centre on land reforms in near future.

This has been recognized that the Centre for Rural studies is yielding useful data on the status of implementation of Land Reforms and Rural Poverty Alleviation Programmes in various states of the country. More than the data generation, one of the important activities carried out by the Centre is to sensitize IAS Officer Trainees to the issues and problems related to Rural Poverty and Land Reforms. This sensitization along with the exposure to ground level realities has had a beneficial impact on the implementation Poverty Alleviation Programmes and Land Reforms Laws when Officer Trainees take charge of positions of responsibilities in their respective states.

The activities of the Centre for Rural Studies for the Year- 2006-07 are broadly mentioned under different sections as follows:

Organized Village Visit Programme for 79th and 80th Foundation Course

One of the principal objectives of the Centre is to organize the Village Study Programme for the Officer Trainees of Foundation Course. A Handbook on village visit and participatory learning and action (PLA) techniques manual is prepared by the CRS and the Officer Trainees are imparted training on these techniques. The

Officer Trainees of 79th Foundation Course visited eight villages of three States namely Bihar, Haryana and Uttar Pradesh to study the ground realities of rural life using participatory learning and action (PLA) techniques. The visit was held between 8-16 April, 2006. Eight village visit reports were submitted to the Centre for evaluation and documentation.

The Village Visit Programme for the Officer Trainees of 80th Foundation Course will be organized between 26 October to 5 November, 06.

Village Study Assignments for IAS Phase-II Probationers

The Officer Trainees of the Indian Administrative Service are required to spend a part of their district training in the village. They are required to undertake a detailed study of socio-economic conditions and land reforms prevailing therein in one particular village of their respective districts. The Officer Trainees use the methodology prepared by the Centre for Rural Studies and the semi-structured interview schedule constructed theme-wise. For the IAS (Phase-II) Officer Trainees of the batch 2005-07, the Centre has prepared an interview schedule for collecting information for the village study assignment. This assignment forms a major part of the District Training Assignment. It involves submission of two reports namely Socio-Economic and Land Reforms of a selected village. The Centre has received reports from the IAS Officer Trainees of the batch 2004-06. These reports were evaluated by the CRS.

Research/ Evaluation /Impact Assessment Studies undertaken

- a. The study entitled 'Rural Credit in Tribal Areas of Jharkhand: Structure and Pattern' has been taken up jointly by Centre for Rural Studies, LBSNAA, Mussoorie and Institute for Human Development, New Delhi. Villages of three districts such as Ranchi, Dumka and Palamu were selected using an appropriate sampling framework for the study purpose. The final report of the study is ready and is likely to be submitted to Ministry of Rural Development soon.
- b. **Impact Assessment Study on 'Computerization of Land Record in Rajasthan' State is completed and will be published soon.**

National Centre for Gender Training, Planning & Research

The National Centre for Gender Training, Planning and Research was established in 1998.

Aims to mainstream gender in policy, programme formulation and implementation in Government so as to establish gender as a priority concern in government and to ensure the equitable development of men and women. The centre tries not to present Gender Studies as the Studies of Women in isolation but the study of interaction of various variables that exist within the society and effect the processes within it.

Our Vision and Mission

- Our mission is to work with a global network of partners to:
- Develop dynamic ideas and analysis on the gender issues that shape our world
- Use authoritative research, innovative teaching and cutting-edge communications to influence key audiences in order to achieve our vision

Approach:- NGC's approach to gender equality has been to ensure that all aspects of its training programme mainstream gender equality issues in design and implementation and monitoring. Centre is trying to bring change in the perception through courses, training programmes, research work, brainstorming sessions, panel discussion etc.

Main Focus areas are:-

- Gender Impact Assessment & Women's Empowerment
- Gender Sensitization
- Women & Work
- Gender Discrimination & Child Issues
- Gender Based Violence

- Women's Right to Health
- **Strategy:-** The Centre delivers gender training through courses and sensitization inputs to understand the conceptual and analytical gender relations framework to the regular courses run by the Academy, for the Officer Trainee's of All India Service, and Central Services in the Foundation Course, Phase-I, Phase-II. Apart from this the training is imparted to the officers of middle to senior level members of the IAS and officers promoted to the IAS from the state civil services attending in-service programmes. The centre has been conducting Training for Trainers programmes in various gender issues to upgrade the skills of trainers.

The centre has effectively established gender planning as a planning tradition in its own right, establishing a bridge between women's needs and planning process. By identifying the Courses for the Lbsnaa:

Outputs, Strategies and Activities

Courses for the LBSNAA:- The Centre delivers gender training through courses and sensitization inputs to understand the conceptual and analytical gender relations framework to the regular courses run by the Academy, for the Officer Trainee's of All India Service, and Central Services in the Foundation Course, Phase-I, Phase-II.

1. **Sensitization Module Towards A Sensitive Work Culture:-** A CORE MODULE is designed for the Foundation Course : with a FOCUS on" GENDER" rather than" WOMEN" as an integral part of the redesigned training module. The module, while explaining the CONCEPT of gender implies not looking at "women" and "women's issues" in isolation. Rather it emphasises the need to recognize the different needs of women and men.
2. The Professional courses for the IAS is in two phases, interspersed with District training, in order to achieve the objective, it was examined that as Village Visit works as an excellent sensitization mechanism, there is a need to design a questionnaire for the District training, in order to enable the probationers, to effectively collect the correct data on gender, understand the problems of rural women which will help them to examine the gender differentials in terms of access to health, education etc. **"The Report on Status of Women Empowerment"** was designed as part of the village visit report.

3. Apart from this the training is imparted to the officers of middle to senior level members of the IAS and officers promoted to the IAS from the state civil services attending in-service programmes.

The United Nations Children's Fund (UNICEF)

The National Gender Centre, LBSNAA, Mussoorie is carrying out the project implementation for UNICEF, New Delhi. The project marks the first stage of the collaborative effort between UNICEF, New Delhi and the National Gender Centre, LBSNAA, Mussoorie. Keeping in mind that gender training is a strategy to infuse and institutionalize gender concerns within organizations or, to put policy mandates into practice. But significantly gender training not only pulls into focus gender issues it also improves the general way in, which an organization operates. Unequal relationships affects child's access to services and the provisions of the care and services children need in order to prevent and resolve their problems and promote gender equality. Overall, gender sensitive services do not reinforce gender roles and stereotyped behavior, but actively aim to challenge gender inequality and promote child's right and autonomy in deciding on and having their needs met.

The objectives are :

- To develop an understanding of child issues like health ,education etc to enhance sensitivity to the concept of gender and gender issues,
- To develop an understanding empowerment of women and girls and how gender impacts on these,
- To develop skills in analyzing child programmes from a gender perspective and,
- To translate the gender analysis into programmatic interventions.
- To help the participants to devise strategies for gender sensitive programmes

The idea is to organize workshops, seminars, conduct research work, Document information on Child related issues and dissemination of knowledge. The main aim is

- to sensitise the trainers about child related discriminatory issues and analyze the reasons for difference and;
- to analyze and examine the differential access to children

- to devise strategies for gender sensitive programmes for children

Workshop on Mainstreaming Issues related to Women and Children

A two day workshop was held at LBSNAA in partnership with UNICEF from 27th October 2005 to 28th October 2005 on mainstreaming issues related to women and children in the work of the training institutions. The participants were the Directors of the training institution of Bihar, UP, West Bengal, Rajasthan, Maharashtra and Orissa. The main aim of the workshop was to discuss the issues like Policy retreats; Promoting DevInfo as a monitoring tool in the training institutions; States performance on sectors, related to women and children. This workshop was also useful as the issues for the main conference was decided with methodologies which had set the base for the Conference which was held in April 2006.

Workshop on Gender Budgeting

A strategy meeting was organised By NCGTPR in collaboration with Department of women and Child Development on 14th Feb, 2006 in New Delhi on Gender Budgeting. The purpose of the meeting was to identify a broad framework for activities that would fall within the ambit of Gender Budget Analysis and to work out a strategy for synergy in efforts of various stakeholders. This meeting had the participation of the Department of Personnel and Training and all state Governments which were represented by the State Secretaries (GAD/Personnel). This workshop helped us in formalising the strategy on training in Gender Budgeting for various administrative cadres. The meeting had adopted 'Budgeting for Gender Equity' as a Mission Statement and the framework for gender budget analysis.

Combined Conference on "Reaching out to Children"

Since UNICEF has been supporting issues relating to children's growth development programme, NCGTPR had partnered with UNICEF to address the mainstreaming of issues related to women and children's development training programmes and to address these needs, NCGTPR had jointly organised a 5 day workshop with UNICEF from 4th to 7th April 2006 at LBSNAA. The aim of the workshop will be to discuss the concepts of gender and issues

relating to women and Child and dissemination of knowledge and to sensitize the trainers about child related discriminatory issues and analyze the reasons for difference and examine the differential access to children and devise strategies for gender sensitive programmes for women and children

Research work on Declining Sex Ratio

The declining sex ratio has been one of the important concerns in India. In collaboration with UNICEF, NCGTPR had conducted the research work with an aim to bring into the light the alarming levels of Female infanticide in parts of Salem & Dharmapuri district of Tamil Nadu and Bhiwani district of Haryana. The purpose of the study was to develop an understanding of the phenomenon of persistently diminishing sex ratio, analyze and ascertain its possible link with other development which have occurred over the past in the realm of production relations in economy, altered class and caste equations, technological advancements and a whole gamut of issues which directly or indirectly impact the overall human development scenario.

Action Research Project

The Action Research project was done by the Officer Trainees of Phase – I with the help of the facilitator. The focus of the report was on the process by which a scheme is designed and implemented. The report traced the process by which the scheme objectives and resources were worked out, and transmitted from the State to the sub-State levels and the actual implementation at the field level in terms of measurable impact. The strengths of scheme/programmes were analyzed and positive experiences recounted. Participation and involvement of Stake holders including NGO's and the community were studied. Areas for improvement and suggested interventions for improving the programme were also covered. The key learning elements of this project were to understand the importance of processes in implementation of programmes and the possibility of replicating processes that worked and avoiding pitfalls that were revealed in the course of the study. The ARP's resulted in the writing of the a detailed report. The groups were divided into 8-9 members each and were given a particular scheme for study. The study areas were located within Dehradun and Tehri Garhwal Districts of Uttaranchal.

Total Quality Management Cell

To bring the concept of Total Quality Management in the Academy activities, the Academy undertakes a number of activities. These involve a number of staff oriented activities and upgrading facilities and utilities within the Academy. In addition, the Academy has brought in TQM concepts as essential inputs in almost all courses conducted in the Academy. TQM have in fact become an integral part of the courses run in the Academy. Some of the significant TQM topics are being covered in the various training courses like Foundation Courses, IAS Phase-I and In-service Courses.

Relevance of the Concept of Quality in Government

- PDCA
- 5 `S'
- Process Management
- Benchmarking
- Problem solving techniques
- Excellence Model
- Some topics like System Thinking,
- Six Sigma Concepts

These inputs have been extremely useful and of practical value to the participants and are being used to make changes in the functioning of some offices leading to better service and better quality.

At present there is no trained faculty/staff in the TQM Cell. So a preliminary training interested faculty/staff is proposed through resource persons from the Confederation of Indian Industry, New Delhi. It is also proposed to engage Research Fellow/Consultant for guidance and coordinating TQM Cell including publication of journal/papers.

Centre for Disaster Management

Ministry of Home Affairs, Govt. of India has set up Centre for Disaster Management in LBS National Academy of Administration, Mussoorie for acting as a nodal institution for imparting training on various aspects of Disaster Management with a special focus on Incident Command System. The Centre has been conducting a number of training programs and has also been formulating the national strategy for adaptation of the global best practices to suit Indian conditions. The Centre for Disaster Management has collaborations with United States Department of Agriculture-Forest Services under GOI-USAID Disaster Management Support Program. It has also taken up the task of setting up and initiating training at regional training centers in the country. The Centre is involved in training IAS officers at induction as well as in-service level in the field of disaster management, use of ICT, HAM radio, action research projects, documentation of best practices, development of films, conducting seminars, case studies, teaching materials etc.

The Centre for Disaster Management LBSNAA, Mussoorie is envisioned to undertake the following activities:-

- Adaptation of the Incident Command System to suit Indian conditions.
- Preparation of Operational Manuals incorporating Incident Command System principles.
- Training of IAS and Group-A service officers and In-service Officers in all aspects of Disaster Management and exposure to Incident Command System.
- Conduct of National Level Training of Trainers (ToT) programmes for the Incident Command System.
- To coordinate with identified regional and state training institutes for training of field staff in Incident Command System.
- To undertake documentation and development of case studies/other training materials relating to Disaster Management.

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As per the consultations between Govt. of India and Govt. of United States represented by their lead department for ICS i.e. United States Forest Services (USFS), a detailed calendar for the project has been finalised covering the process of transfer of knowledge regarding new management system, adaptation, TOT & other related areas. The calendar of events so prepared is also part of the official document of the Govt. of India. The LBSNAA has already started the process of training of Core group and resource persons from different states. The activities are continuing as per the calendar developed after mutual consultations. The official document of MHA entitled Incident Command System gives further details of the scheme including training plan & calendar.

Training Programmes

The abstract of training programmes conducted during January to December, 2006 are given below:

| S. No. | Name of the Course | Duration in Weeks/ Days | Date | No. of Participants | | | Venue |
|--------|---|----------------------------|--|---------------------|----|-------|---|
| | | | | M | F | Total | |
| 1. | Workshop for on ICS for the Bhutanese Delegation sponsored by MHA, GOI | 1 days | 14 th January' 2006 | 14 | | 14 | LBSNAA Mussoorie |
| 2. | ICS Training programme (Basic/ Intermediate) to the participants of GGS Indraprastha University, Delhi. | 3 days | 20 th – 22 nd Jan.' 2006 | 37 | 3 | 40 | GGS Indraprastha University, Delhi |
| 3. | Seminar on Disaster Management for the IAS, Phase-I (2005 batch) | 1 day | 21 st April' 2006 | 78 | 15 | 93 | LBSNAA, Mussoorie |
| 4. | 3 rd Training programme in HAM Radio | 8 week | 26 th April – 10 th June' 2006 | 18 | 2 | 20 | Centre for Disaster Management, LBSNAA, Mussoorie |
| 5. | Seminar on Disaster Management for the IAS, Phase-II (2004 batch) | 1 day | 20 th June' 2006 | 72 | 19 | 91 | LBSNAA, Mussoorie |
| 6. | 4 th Training | 8 week | 21 st | 26 | 4 | 30 | Centre for |

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| | programme in HAM Radio | | Sept. - 10 th Nov.' 2006 | | | | Disaster Managem ent, LBSNAA, Mussoorie LBSNAA, Mussoorie |
|-----|--|--------|---|-----|----|-----|---|
| 7. | A half day Module on Disaster Management for the 80 th FC | ½ day | 19 th Oct.' 2006 | 211 | 69 | 280 | LBSNAA, Mussoorie |
| 8. | Two-day brainstorming session on DST- LBSNAA cooperation towards "National Training Program for Scientists & Technologists in Government Sector" | 2 day | 5 th - 6 th Dec.' 2006 | 22 | 2 | 24 | LBSNAA, Mussoorie |
| 9. | Two-day Adaptation Workshop on ICS | 2 day | 11 th - 12 th Dec.' 2006 | 11 | 0 | 11 | LBSNAA, Mussoorie |
| 10. | Basic/ Intermediate ICS Course | 1 week | 18 th - 22 nd Dec.' 2006 | 19 | 3 | 22 | LBSNAA, Mussoorie |
| 11. | Sensitization workshop on ICS Certified Incident Managers' Programme (CIMP) | ½ day | 23 rd Dec.' 2006 | 14 | 0 | 14 | LBSNAA, Mussoorie |

Besides, the Centre for Disaster Management coordinated to conduct following training programmes on ICS/Disaster Management in other Trainings Institutions:-

| S. No. | Name of the Course | Duration in Weeks/ Days | Date | No. of Participants | | | Venue |
|-----------|--|----------------------------------|--|------------------------|---|-------|-----------------|
| | | | | M | F | Total | |
| 1. | Basic / Intermediate ICS Course | 1 Week | 16 th - 20 th Jan.' 2006 | 20 | 0 | 20 | DMI, Bhopal. |
| 2. | Basic / Intermediate ICS Course | 1 Week | 20 th - 24 th Feb.' 2006 | 14 | 1 | 15 | DMI, Bhopal. |
| 3. | Basic/ Intermediate ICS Course | 1 week | 6 th - 10 th March' 2006 | 4 | 0 | 4 | DMI Bhopal |
| 4. | ICS Positional Courses: Finance/ Administration Section Chief | 2 days | 6 th - 7 th March' 2006 | 12 | 0 | 12 | DMI, Bhopal |

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| | | | | | | | |
|-----|---|--------|--|----|----|----|---|
| 5. | ICS Positional Courses: Logistics Section Chief | 3 days | 8 th – 10 th March' 2006 | 12 | 0 | 12 | DMI, Bhopal |
| 6. | One day ICS Training programme (Logistics Section Chief) to the participants of GGS Indraprastha University, Delhi. | 1 day | 2 nd April' 2006 | 37 | 3 | 40 | GGS Indraprastha University, Delhi. |
| 7. | Basic / Intermediate ICS Course | 1 week | 25 th – 29 th April' 2006 | 20 | 4 | 24 | YASHADA, Pune |
| 8. | Basic / Intermediate ICS Course | 1 week | 13 th – 17 th June' 2006 | 19 | 2 | 21 | AASC, Guwahati. |
| 9. | Vertical Interaction Course for IPS Officers on Disaster Management at Nainital. | | 27 th June' 2006 | | | | Uttaranchal Academy of Administration, Nainital |
| 10. | Basic / Intermediate ICS Course | 1 week | 22 nd – 26 th Aug.' 2006 | 18 | 1 | 19 | DMI, Bhopal. |
| 11. | Basic / Intermediate ICS Course | 1 week | 28 th – 31 st Aug.' 2006 | 13 | 1 | 14 | DMI, Bhopal. |
| 12. | Basic / Intermediate ICS Course | 1 week | 5 th – 9 th Sept.' 2006 | 37 | 0 | 37 | SKIPPA, Ranchi |
| 13. | Basic / Intermediate ICS Course | 1 week | 26 th – 30 th Sept.' 2006 | 10 | 2 | 12 | DMI, Bhopal. |
| 14. | Basic / Intermediate ICS Course | 1 week | 30 th Oct. – 3 rd Nov.' 2006 | 41 | 27 | 68 | HCM RIPA, Jaipur |
| 15. | Basic/ Intermediate ICS Course | 1 week | 10 th – 13 th Oct.' 2006 | 7 | 0 | 7 | DMI, Bhopal. |
| 16. | Basic/ Intermediate ICS Course | 1 week | 13 th – 16 th Nov.' 2006 | 11 | 2 | 13 | YASHADA, Pune. |
| 17. | ICS Positional Courses: Finance/ Administration | 1 week | 21 st – 25 th Nov.' 2006 | 12 | 2 | 14 | DMI, Bhopal. |

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| | | | | |
|-----|---|--------|--|---------------|
| | Section Chief & Logistics Section Chief | | 2006 | |
| 18. | ICS Positional Courses: Finance/ Administration Section Chief & Logistics Section Chief | 2 week | 5 th – 15 th Dec.'2006 | SKIPA, Ranchi |

Other activities of the Centre

- i. A debate was organized on 25th Nov.' 2006 for Officer Trainees of 80th FC in which 32 Officers trainees took part.
- ii. The Centre provided guidance to two groups of officer trainees (15 each) of 78th Foundation Course' on their syndicate work 'Mainstreaming disaster management in development process'
- iii. Guided the officer trainees on their village visit programme for study of community Based Disaster Preparedness and other govt. initiatives in this regard.
- iv. Two Case Study Volumes I & II on Disaster Management were published by the Centre during the year.
- v. A book on "Introductory Workshop and Brainstorming Consultation" at Colombo, Sri Lanka.

Publication Cell

The main functions of the publication cell are creation, collection and dissemination of appropriate training software and to publish Academy's prestigious biannual Journal "The Administrator". It also develops background teaching materials in various areas of public administration, economics, law, management, computers etc. There is an Editorial Board and a Core Group exists to monitor its activities, which are headed by the Director of the Academy. Shri T.K.Manoj Kumar, Deputy Director (Sr.) is the Incharge of the publication cell and Editor of the biannual Journal "The Administrator".

Functions

The work relating to development of training software and to publish "The Administrator" are the core functions of the Cell. The other functions are to :-

- i. Identify the areas in which study is to be undertaken to prepare the Software;
- ii. Identify Resource Persons to undertake the development of the Software;
- iii. Establish linkages with national and international institutions having specialisation in particular areas, for exchange of information;
- iv. Commission studies for providing an analytical framework on the basis of the information and data collected;
- v. Suggest measures, strategy and methodology for tackling the problems identified;
- vi. Identification and purchase of suitable training films;
- vii. Publish the Source Books/Case Studies and other Books relating to training;
- viii. Market the Software produced;
- ix. Develop modules for Training of Trainers in Public Management;
- x. Commission studies to assess the impact of training; and

- xi. Experiment with alternate training methodology, including micro-community interventions.

Types of Training Software

The Cell has developed the following types of training software which are as:-

- Source Books;
- Training Manuals;
- Case Studies; and
- Training Films.

Source Books and Training Manuals

The Cell has undertaken a major project to prepare a series of source books and training manuals for officers in the field on different aspects of administration. It is our aim that these should be practical and action oriented in character and they should serve as invaluable reference books for effective interventions by administrators working in the field; the intention is to produce books that serve as corpus of accumulated knowledge to be drawn up on by administrators in different stages of their career.

During the year the following books are under process or printed:-

1. Revised Edition of the source book on District Disaster Management by Shri P. Michael Vetha Siromony (Published).
2. Values and Ethics by Ms. Shashi Mishra (Published).
3. Source book on "Forest Issues for Non-Forest Officers" by Shri V. Ramakantha & Ms. B.V. Uma Devi. (Under process)

Case Studies

Among the training methodologies currently in use, perhaps the most effective for mid-career professionals is the methodology of case studies. Further, the feedback received from participants and programme coordinators of in-service courses suggests that this is the most preferred training and learning methodology.

Following are the Case Studies which are Under Process or Completed. This year position is as under:-

1. A Case Study on "Transforming India Post" by Dr. Jankiraman, IIM, Lucknow. (Completed)

2. A Case Study on "A Case for Good Governance" by Sh. Rajiv Ranjan. (Completed)
3. A Case Study on "Efforts in Waste" by Sh. R.N.Joshi, IAS, Managing Director, Western Development Corporation, Pune. (Completed)
4. A Case Study on "Evacuation of Two Villages" by Sh. Nandkumar Y. Jantre, IAS, Collector & District Magistrate, Thane(West). (Completed)
5. A Case Study on "Conduct of Examinations and Law and Order" by Sh. Shailesh Kumar Singh, IAS, Director, Department of Industries, Govt. of Jharkhand, Nepal House Ranchi. (Completed)
6. A Case Study on "Militant's Strike-repulsed overnight" by Sh. Abdul Hamid, IAS, Director, Command Area Development, Govt. of J & K. (Completed)
7. A Case Study on "Bold Attempt to Protect the Environment" by Sh. Shrikant Walgad, Dy. Commissioner, Bhiwani. (Completed)
8. A Case Study on "Creating Communal Problem" by Sh. O.P. Gupta, Inspector General of Registration and Controller of Stamps, Pune (Completed)
9. A Case Study on "Bhutan-Delhi Power Highway Infrastructure financing through Joint Venture Route in the power sector" by Dr. Pawan Singh. (Under Process)
10. A Case Study on "A Report on the successful implementation of Mid-day meal scheme in District Bathinda" by Sh. Rahul Bhandari, Dy. Commissioner, Bathinda. (Under Process)
11. A Case Study on "Taking Care of Nuts and Bolts : Importance of Design issues in rural water supply schemes by Meeta and Rajivlochan. (Under Process)
12. A Case Study on "Managing Religious Infrastructure Experience at Shri Mata Vaishnavi Devi Shrine Board" by Sh. Rohit Kansal. (Under Process)
13. A Case Study on "God's own Country-Developing the Kerala Tourism Brand by Dr. V. Venu. (Under Process)
14. A Case Study on "Bhojshal Riots" by Sh. Sanjay Dubey (Under Process)
15. A Case Study on "Decentralization : the People's Planning Experience in Kerala" by Smt. Sharada Muralidharan (Under Process)

- 16.A Case Study on "Who Owns the river? By Sh. Amitabh Jain (Completed)
- 17.A Case Study on "Blast in a mosque-A case study" by Sh. M.S.Chaudhary, IAS Collector, Parbhani. (Completed)
- 18.A Case Study on "A Bomb blast and an Ambush" by Sh.Chaitanya Prasad (Completed)
- 19.A Case Study on " A case of Sexual abuse by police personnel" by Sh. M. R. Sharma. (Completed)
- 20.A Case Study on "Arrest of Zilla Parishad Member from Oath Taking Ceremony" by Sh. Sanjay Kumar Rakesh , CEO, Tripura-Agartala. (Completed)
- 21.A Case Study on " Trader's Agitation" by Sh. Sudeep Jain (Completed)
- 22.A Case Study on "Trader's Agitation" by Sh. Sudeep Jain (Under Process)
- 23.A Case Study on "Female Foeticide : A Ticking Bomb" by Sh. Manohar Agnani. (Completed)
- 24.A Case Study on "Kick the ball & It Starts Rolling" by Sh. Milind Mhaiskar (Under Process)
- 25.A Case Study on "A Stich in Time" by Sh. Bhaskar Wankhede (Under Process)
- 26.A Case Study on "A Tension Converted in Harmony" by Sh. Vijay S. Nahata, IAS, Additional Commissioner, Mumbai. (Completed)

Training Material

The Publication Cell has helped in developing the Reading material for participants of in-service courses of IAS Officers.

Academy biannual Journal "The Administrator"

The Administrator is to serve as a platform for research and documentation in the areas of public administration, public management and public policy for practitioners and students of these fields. This year we have printed "The Administrator" Vol. 48 Issue Nos. 1 and Issue Nos. 2.

Facilities at LBS NAA

Gandhi Smriti Library

Gandhi Smriti Library of the Academy is one of the most modern and well equipped Libraries in the country for catering to the needs of The Indian Administrators.

The housekeeping jobs of the Gandhi Smriti Library are fully computerized by using Library software LIBSYS/LS PREMIA DATABASE. The Library maintains two databases- one for information on books, reports, audio cassettes, video cassettes, CDs and the second one for newspapers and journals, articles. The Library Databases are now available on LAN. The Library OPAC accessed from the URL www.civilservices.gov.in

The Library has more than 1.60 Lakh documents, including bound volumes of journals audio cassettes-2027, video cassettes-1701, and CDs- 1113 are accessed used in training activities. More then 3100 books are likely to be included during the year 2006.

In addition, the Library acquires around 360 periodicals, published by various National and International Organizations/Institutions, by way of subscription, exchange and gift.

A separate collection of documents on and by Mahatma Gandhi is maintained in a section called "**Gandhiana**". at present there are more than 1000 publications in this collection.

Infrastructure Development

During the year the Library developed its Collection, Furniture and Fixture. The Library added the following equipment's and items to enhance the services:

1. Computers - Five P4 computer are added to the existing Five P4 computer systems in library for users and staff and 11 computers i.e.PCXT are updated by the P3 computer systems.
2. Compact Shelving System- For Rs. 20 Lakhs (Approximately) to provide more space facilities

3. Fumigation Chamber have been purchased. and installed in the GSL.

Events

Book Exhibitions

- For Collection Development of the Library, LBSNAA Organized a "Book Exhibition" on 21-23 May, 2006 at Sampurnanand Auditorium Complex. Total 24 leading Book Sellers participated the Exhibition. Various Government Organizations, Schools, authors, writers from around Mussoorie and Dehradun were invited to see the Exhibition. Academy faculty/Officer Trainees/Staff members. The Library Purchase Committee could finalize the books worth Rs.9.5 lakh to the GSL from this exhibition.

Book Reading Session

The book reading session for the Officer Trainees was organized on 28th Apr. 2006. Noted writers viz. Ms. Nayantara Sahgal and Nargis Dalal were invited and the presentation were well received by the Officers with greater participation.

Digitization Project

Rare book of "Gyanlok Collection" of the Library is being digitized by C-DAC, Noida to develop electronic database and conservation of books. At present the staff of C-DAC could digitize about 5000 books, covering 22.35 lakh pages at the speed of 6000 pages per day per scanner.

Professional Development

| | |
|---|--|
| Prof. A.S.Khullar & Dr Amruth Sheriker | Could visit the noted libraries at Hyderabad ,Chennai like ISB, SVP National Public Academy, ASCI, Hyderabad ,IIT Chennai in July 2006, to study the information technology applications. |
| Dr. Amruth Sheriker & Shri Ramesh Goyal Ms. V.Patnaik Mohanty | LIBSYS/LS Premia Training at Gurgoan from August 21 st to 23 rd August |
| Shri Rajender Singh Bist | To attended the Web Design Course NIRD-Hyderabad 28 th August- 2 nd September, 2006 To attended the Neclin 2006 conference of Jammu University from 27-30 September, 2006 |
| Shri Ramesh Goyal Ms. Vikreshweri Dangwal | To are deputed to attended the 2nd CGLA conference at IGNFA-Dehradun 2006 |

Computer Centre

Up gradation of Computers: All hostels including Ganga, Narmada, Kaveri, AN Jha, Mahanadi & Valley View were having P-III computers now all the computers have been upgraded to P-IV. The computers of faculty members have been upgraded to P-IV. The staff members were having P-I computers and all the computers of the staff members have been upgraded to P-III.

Up gradation of Printers: We have upgraded the existing network printers to high-speed network printers in all the hostels. Most of the sections like Training/Account/Administration & Library etc., were given network printers.

Up gradation of Internet Connectivity: Earlier the Internet connectivity for LBSNAA was 1 MBPS from, this year the Internet connectivity have been upgraded to 2 Mbps. Internet facility has also been provided to new hostel Mahanadi.

Implementation of Network Security System: Computer centre has implemented a full network security system with software firewall that includes the facilities like Internet Management, Bandwidth management, Network security Anti spam & Anti Virus etc., We are planning to upgrade the software firewall to hardware firewall which will prevent the entire network from viruses, spam's and other threats.

Up gradation of Work Flow Modules: After the passage of the IT bill in the country, LBSNAA has taken steps and started a Project for Automation of Work Flow for electronic processing of the documents and minimal use of paper in the Academy. LBSNAA has started workflow automation in phases, some portion was automated in the last year and now mostly all the sections have been automated. This year we are planning to upgrade some of the modules of work flow system.

Networking of Training Institute project: A new project has been initiated by DOPT in which all the training institutes will be networked, the data centre of the project will be LBSNAA, the work for this project has been started.

राजभाषा अनुभाग

भारत सरकार के कार्यालयों में राजभाषा हिंदी का प्रगामी प्रयोग तथा भारत संघ की राजभाषा नीति का अनुपालन सुनिश्चित करने और समय-समय पर संसदीय राजभाषा समिति को दिए गए आश्वासनों की पूर्ति की दृष्टि से अकादमी ने निम्नलिखित क्षेत्रों में यथासंभव प्रयास किए हैं—

निदेशक श्री रुद्र गंगाधरन ने प्रशस्ति-पत्र एवं नकद पुरस्कार प्रदान किए।
प्रतियोगिताओं के विजेताओं को हिंदी दिवस के अवसर पर अकादमी के माननीय
श्री डी.सी. पंत, जटाशंकर, कुशल कुमार, कृ. हेमलता धर्माना, महर्षि हसन) एवं श्री
हेम चंद पंत, किशन चंद जोशी, प्रदीप कुमार मंडावी, सत्य सिंह राणा, जी.पी.
पुरस्कार 200/- रुपए (अलग-अलग प्रतियोगिताओं में सर्वश्री पुरुषोत्तम कुमार,
कुमार भारती, श्रीमती सावित्री, सिद्धार्थ सिंह खैल्ला सिंह पाल) तथा वृत्तीय
प्रतियोगिताओं में सर्वश्री कुलाश चंद जोशी, हेम चंद पंत, किशन चंद जोशी, सुरेंद्र
सिद्धार्थ सिंह खैल्ला, कृ. शैला), द्वितीय पुरस्कार 300/- रुपए (अलग-अलग
में सर्वश्री मुकेश कुमार गार्ग, पुरुषोत्तम कुमार, कुलाश चंद जोशी, वीरेंद्र कुमार,
अकादमी स्टाफ के लिए प्रथम पुरस्कार 400/- रुपए (अलग-अलग प्रतियोगिताओं
तथा वृत्तीय 300/- रुपए (श्री ब्रह्मदेव राम विवाही) के पुरस्कार प्रदान किए गए।
700/- रुपए (श्री ओम प्रकाश बगिरिया), द्वितीय 500/- रुपए (श्री रंजीत कुमार)
प्रतियोगिता आयोजित की गई। इनमें सर्वश्रेष्ठ तीन प्रतियोगियों को प्रथम
80वें आचारिक पाठ्यक्रम के अधिकांश प्रशिक्षणार्थियों के लिए हिंदी काव्यरचना
कार्यालय संबंधी सामान्य जानकारी, हिंदी निबंध का आयोजन किया गया तथा
विभिन्न प्रतियोगिताओं तथा - कार्यालय पद्धति की जानकारी, हिंदी श्रुतलेख,
अकादमी में हिंदी दिवस के उपलक्ष्य में अकादमी कमचारियों के लिए

अंतर्गत कुल 5,300/- रुपए के पुरस्कार प्रदान किए गए।
टी.सी. पंत, जटाशंकर तथा राजकुमार शौद को प्रदान किए गए। इस तरह, इससे
वृत्तीय पुरस्कार (प्रत्येक 300/- रुपए) सर्वश्री हेमचंद्र पंत, रमेश कुमार गोयल,
600/- रुपए) सर्वश्री मुकेश कुमार गार्ग, प्रमन बसु, सुश्री माया कडपाल तथा
बहुगुणा एवं श्री कुलाश चंद जोशी को प्रदान किए गए। द्वितीय पुरस्कार (प्रत्येक
पत्र प्रदान किए गए। इनमें दो प्रथम पुरस्कार (प्रत्येक 1000/- रुपए) श्री जी.पी.
सिंकारिश को गई जिन्हें हिंदी दिवस समारोह के अवसर पर पुरस्कार एवं प्रशस्ति
मंजूरिकन कर 10 प्रतिशतों को कमशः प्रथम, द्वितीय तथा तृतीय पुरस्कारों हेतु
कार्मिकों द्वारा हिंदी में किए गए कार्य का, इस निमित्त गठित समिति द्वारा
वार्षिक हिंदी दिवस तथा मसौदा लेखन प्रोत्साहन योजना के अंतर्गत

गले सभी दरवाजों को हिमांशु रूप में जारी किया गया।
राजभाषा अधिनियम की धारा 3(3) के अंतर्गत हिमांशु जारी किए जाने

हिंदी में किया गया।
क्षेत्रों के साथ शत-प्रतिशत और 'ग' क्षेत्र के साथ 95 प्रतिशत से अधिक पत्राचार
साथ हिंदी पत्राचार सुनिश्चित किया गया। तदनुसार, अकादमी द्वारा 'क' एवं 'ख'
तथा 2006-07 के लिए निर्धारित कार्यक्रम के अनुरूप, 'क', 'ख' और 'ग' क्षेत्रों के
वर्ष 2006 के दौरान, भारत सरकार, राजभाषा विभाग द्वारा वर्ष 2005-06

प्रशासनिक सामग्री यथा— पत्रों, परिपत्रों, सूचनाओं, निविदा सूचनाओं, वार्षिक रिपोर्ट, प्रश्नपत्रों, अनुशासनिक कार्यवाहियों, बैठकों के कायवृत्त इत्यादि के अनुवाद के अतिरिक्त, राजभाषा अनुभाग ने विभिन्न पाठ्यक्रमों के लिए लोक प्रशासन, अर्थशास्त्र, विधि, भारतीय इतिहास और संस्कृति, प्रबंधन, आचार—नीति, राजनैतिक संकल्पनाएं तथा भारतीय संविधान संबंधी पाठ्यसामग्री और कक्षा—व्याख्यानों का अनुवाद संपन्न किया गया। प्रकरण अध्ययन संकलन का हिंदी अनुवाद किया जा रहा है।

अकादमी में पढ़ाए जाने वाले अहम विषयों की पाठ्यसामग्री हिंदी में चाहने और हिंदी माध्यम अपनाने वाले प्रशिक्षणार्थियों की संख्या में हर पाठ्यक्रम में वृद्धि होने तथा अकादमी में हिंदी अनुवाद हेतु अपर्याप्त जनशक्ति (केवल दो कनिष्ठ अनुवादक) को ध्यान में रखते हुए, हिंदी माध्यम के अधिकारी प्रशिक्षणार्थियों की आवश्यकताओं को पूर्णतः पूरी करने हेतु अकादमी में पूर्णविकसित अनुवाद अनुभाग की नितांत आवश्यकता है।

Dispensary

The Dispensary provides out patient care to all the officer-trainees, members of faculty, staff and their families. Emergency care is provided round the clock. In addition to the two medical officers in the Dispensary, visiting doctors also provide specialized consultancy. The Dispensary is equipped with X-ray, ECG and laboratory investigation facilities and physiotherapy unit. Patients requiring specialized treatment are referred to the hospitals available in Mussoorie and Dehra Dun. Some of the activities taken up by the Dispensary, in the year, were: -

- i. Blood donation camp was organized on Sept. 13, 2005 with the help of Doon Hospital during foundation course and. Eighty officers trainee donated blood.
- ii. Camp was organized under the National Polio Eradication Programme with the help of civil hospital Mussoorie during the year.
- iii. During routine check-up/treatment some tuberculosis patients, epileptic patients were diagnosed and are undergoing treatment.
- iv. Visiting doctors specialized in different fields e.g. Medicine. Orthopedics, Ophthalmology, Dental medicine, Gynecology, Pediatrics are rendering their services to all OTs, faculty, guests, staff and their families etc. Besides this, regular check-ups of In-Service participants, and Foundation Course were done from time to time.

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- v. The dispensary rendered health service by active participation in trekking, cross-country, athletic meet, fete etc.
- vi. Regular health check-up of Balwadi School students was done.

Clubs and Societies

Trainees are encouraged to lead a rich and varied campus life to give expression to their creative potential. To achieve this, they organise themselves into various clubs and societies. The activities of these clubs and societies during the year were as follows:-

The Adventure Sports Club

During 2006 the Adventure Sports Club organised the following activities.

1. **IAS professional Course Phase-I (2005-2007 batch)**

One days Rock-climbing course was organised for the OTs of IAS Professional Course Phase -I (2005-2007 Batch)

2. **79th Foundation Course:-**

A short Trek to Kempty Fall, Lal Tibba & Binog Hill were organised for the OTs of the 79th F.C.

River Rafting was organised for the OTs of 79th F.C. on 1st April, 2006 in which total 35 OTs Participated.

One days Rock-Climbing Course was also organised for the OTs of 79th F.C. with the help of the I.T.B.P., Mussoorie.

3. **IAS professional Course Phase-II (2004-2006 batch)**

A Short Trek to Bhadrachal Temple was organised for the OTs of the IAS Professional Course Phase II (2004-2006 Batch)

4. **80th Foundation Course:**

A short Trek to Kempty Fall, Lal Tibba & Binog Hill were organised for the OTs of the 80th F.C. before they go on main trek.

River rafting were also organised for the OTs of the 80th F.C. on 14th & 15th October, 2006 in which 174 Officer's Trainees participated.

Para Sailing was also organised for the OTs on 14 October, 2006 in which 46 OTs participated.

The Alumni Association

The Alumni Association was active in creating the alumni corner on the Academy Web Site. On 21st October, the Association took up the task of honouring the martyrs by putting up their photographs in the Ground Floor of Dhruvshilla. The work of creating the databases of the Alumni is underway. The Database will be put up

on the web as soon as the Database is complete. The Alumni card has been issued to the Officer Trainees of 80th Foundation Course.

The Computer Society

During the year, the Computer Society has been holding various events like quizzes, lectures, classes and tutorials on computers. They have also taken step to expose the Officer Trainees to new technologies and concepts in Information Technology and E-Governance. During the Year 2006 the following programmes were organized by the Computer Society:

1. During the 80th Foundation Course, IAS Phase – I (2005) & IAS Professional Course Phase-II (2004-2006 Batch) the Computer Society has prepared a CD on the Various Activities of the Course.
2. During the 80th Foundation Course the Computer Society has organized the following programmes for the Officer Trainees:
 - a. Creative Power Point Presentation by Officer Trainees on 23rd October, 2006 for which cash prizes were given.
 - b. The Society will prepare a Course CD.
 - c. The Society also made a movie capturing the various events held during the 80th Foundation Course.
 - d. The Society has created a billboard for Officer Trainees of 80th Foundation Course on LBSNAA website.

The Film Society

The Film Society is one of the most vibrant societies in the Academy. During 2006, more than 40 movies on various themes including social issues were screened for the Officer-trainees of the Foundation Courses, IAS Professional Course Phase-I & Phase-II. The movies screened covered a wide canvass catering to diverse interests of all officer-trainees. The Film Society also purchased as may as 31 English, Hindi and other Regional Language VCDs/DVDs.

Smt. Vasudha Mishra, Deputy Director (Senior) was the Director's Nominee till 20th April, 2006 and after that Dr. S.H. Khan, Deputy Director has been nominated as Director's Nominee on Film Society, and Shri Chiranjiv Choudhary, Deputy Director (Senior) is the Associate Director's Nominee on the Film Society during the year.

The Hobbies Club

The Hobbies Club undertook the various activities during the year, 2006 to develop, promote and popularize interest in various hobbies such as Photography, painting, Philately, Plant Collection and Quizzes based on films and songs etc. It also functioned to serve as a forum for exchange of views and provided necessary facilities, including materials and equipments, to pursue hobbies among the Officer Trainees and other participants of training in the Academy.

The Fine Arts Association

The Fine Arts Association was involved with the knitting together of the Officer Trainees through a variety of cultural programmes in which group participation was given priority. The programmes organised by the association generated 'esprit de corps' amongst the Officer Trainees, broke down barriers of region and language.

The cultural programmes gave an opportunity to several Officer Trainees to explore their creative side. Apart from this the Fine Arts Association was actively involved in organising the programmes of various visiting artists and groups. Fine Arts Association also organised extra curricular modules for Indian Vocal Music, Spanish Guitar and Drums.

Late Shri A.K. Sinha Memorial One Act Play Competition were organized successfully during the Foundation Courses.

Smt Rajni S. Sibal, Deputy Director Senior and Smt. Arti Ahuja, Deputy Director Senior were the Director's Nominee of the Society during this period.

The House Journal Society

The House Journal Society consists of one Secretary and three members run at LBSNAA. The Secretary of the House Journal Society is the coordinator of all the activities of the Society.

Objectives:-

1. To promote literacy activities through creative writing.
2. To provide a forum for free expression and interaction with each other.
3. To develop aptitude of editing and other aspects of Journalism.
4. To develop latent artistic talents and cartooning skills.

Activities:-

In order to preserve the memories of the batch the Society is getting a directory of the Officer Trainees entitled "REFLECTIONS" for the 80th Foundational Course.

The Management Circle

The major objectives of the Management Circle are to promote and study recent developments in major functional areas of management, to serve as a forum to exchange information and notes on managerial issues, to organise lectures and seminars on managerial problems relating to organisations, to provide opportunities to undertake management exercise and to play management games.

During the main courses namely Foundation Course and IAS Professional Course Phase-I and Phase-II following main activities were organised by the Management Circle:

1. During 79th Foundation Course, Management Session titled "Financial Statements" was conducted along with Course Team.
2. During Phase-II Quiz Competition "QuizzOTic" was organised.
3. During Phase-II Stock Market Game was also organised.
4. A Magazine was published titled "Management Update" focussing on self-development containing various articles on Time Management, Public Speaking, Communication Skills, Writing Tips and none the less Boss Management.

During 80th Foundation Course, following activities are proposed to be organised by the Management Circle.

1. Quiz n Fun
2. Barter Game
3. Stock Game
4. "Management Update" magazine will be published
5. Classes on Share and Equity
6. Class on Best Investment is Pensions Scheme
7. Management Quiz

The Nature Lovers' Club

With increased realization about the environmental degradation in our surroundings and its consequent impact on the quality of life, it has become imperative for the citizens to shoulder the responsibility of protection and conservation of nature and thereby arrest this trend. The civil servants have to play special role towards achieving this objective. The Nature Lovers' Club is an active and popular Club of the Academy. During the year, the Club with active support of the Officer Trainees of various courses organized a number of activities for creating awareness and sensitizing the Officer Trainees about environment, nature, wildlife conservation, harmful effects of plastic etc.

- A calendar containing photographs of winners of Photography Competition organized during 78th Foundation Course was printed and distributed to the Officer Trainees and Faculty Members.
- Nature Lovers' Club had initiated monitoring the separation of biodegradable and non-biodegradable wastes in Officers' Mess in coordination with the Mess Committee.
- The Club had initiated the installation of compost pit in association with Estate Section.
- The Nature Lovers' Club decided to launch a mouthpiece for giving voice to such concern and published a Magazine dedicated to Nature & Ecology titled "GREEN TALK – Voice of the Concerned". This issue aims at bringing the traditional and latest issues concerning environment and also harps upon various initiatives taken up at administrative levels – both in private and public sector. It also aims to be a handy instrument for everyone who could pickup new ideas and be instrumental in introducing environment schemes in their area of local influence.
- Every year the Officer Trainees visit RAPHAEL, (a voluntary organization for the mentally challenged persons) and NIVH, Dehradun. The Club contributed Rs.1500/- towards donation to the above organizations.

During 80th Foundation Course, following activities are proposed to be organized.

- Photography Competition.
- Field visit to Rajaji National Park/Jim Corbet National Park.
- Quiz.

The Officers' Club

The Officers' Club provides outdoor & indoor games facilities to its members who include the Officer Trainees, belonging to the All India Services and Central Services, participants of In-service courses, Faculty & members of the Staff. The outdoor facilities include Tennis, Basket Ball, Volley Ball, Cricket, Football, Hockey etc. The indoor games facilities include Billiards, Carrom, Chess, Bridge, Snooker, Table Tennis, Squash and Badminton. There are also facilities for Weightlifting, Cycling and a modern and well-equipped Gymnasium. During the year the Club organised a number of activities for the Officer-Trainees of various courses and Faculty members. The course wise details are given below:

IAS Professional Course Phase-I (2005-2007 Batch)

- Matches were organised between OTs of the IAS Phase-I (2005-2007 batch) and 79th F.C. and between OTs and Faculty members of the Academy in various disciplines.
- Besides these OTs also organised open tournaments in different games. A large number of OTs, Faculty and staff members participated in these tournaments.
- The Officer's Club also organised coaching camp for the OTs of Phase-I in the following games [a] Badminton [b] Tennis [c] Volley Ball [d] Billiards.
- During Phase-I, matches were also organised with the participants of the In-service courses (Indira Bhawan Complex) in Badminton, Tennis & Table Tennis etc.

IAS Professional Course Phase-II (2004-2006 Batch)

- During Phase-II, matches were organised in Cricket, Badminton, Tennis & Squash between OTs & Faculty members of the Academy. OTs Participated actively in these matches.
- During Phase-II matches were also organised with In-Service course participants (Indira Bhawan Complex) in Badminton and Tennis.
- OTs & Faculty members also participated in the Volley Ball,, Badminton, Billiards & Cricket matches held at IGNFA, Dehra Dun during IAS Phase-II Course.

79th Foundation Course

- Open tournaments for various games like Badminton, Tennis, Table Tennis, Squash, Billiards etc. were organised during the course.
- During the 79th Foundation Course, the Club organised coaching camp in the following games:-
- [a] Tennis [b] Badminton [c] volleyball [d] Billiards.
- Matches were also organised with the Faculty in games like Badminton, volleyball, Squash, Tennis, Table Tennis, Basket Ball & Foot Ball etc.
- A Cross Country Run and Athletic Meet were also organised for the OTs of the 79th F.C. and Members of the faculty.

80th Foundation Course

- Lecture Group wise tournament in Foot ball, Volly ball & Basket ball, were organised during the course.
- Open tournaments of various games like Badminton, Tennis, Table Tennis, Squash, Billiards, Carrom & Chess etc were also organised during course.
- Athletic Meet was also organised on 12th November, 2006 for the OTs of the 80th F.C., at Polo ground.
- A Cross-Country Run was also organised for the OTs of 80th F.C. and members of the faculty on 2nd December, 2006.
- During the 80th Foundation Course, the Club organised the coaching camp for Un-Armed Combat with the assistance of instructor from I.T.B.P.

The Club has also acquired sports items such as Tennis, Badminton & Squash Rackets etc. in order to improve the sports facilities. Membership Charge (Monthly) for the Officers Trainee and faculty members is Rs. 75=00 & Rs. 100= 00 per month respectively.

The Officers' Mess

Officers' Mess has been given a different look by new flooring and new equipments (especially the Dish Wash Area) and complete re-furbishing of the Kitchen Area with new kitchen equipments. All these works were accomplished towards the end of March 2006. High standards of hygiene and overall cleanliness and good food quality are now being emphasized upon in keeping with the new, improved ambience. Waiters and bearers have been provided with two sets of uniform each, regular medical examinations of all mess

workers is ensured apart from monthly testing of potability of water filters installed in the mess area. The Tea/Coffee vending machines are popular with Officer Trainees and are being supervised for effective operation and maintenance. Proposal with reference to enhancement of Mess Subsidy as well as extra financial assistance to the Officers' Mess is under consideration of the Administration as well as the DoPT. Continuous measures would need to be put in place to ensure the quality of food as well as the standards of table service, room service in the guest houses and effective functioning of the cafeteria area. In addition to the Mess services, Laundromat facility is also extended to the Officer Trainees to look after their requirements for washing clothes and this has also been very well received by the Officer Trainees. Further integration of house keeping of guest rooms, catering and Mess services is being contemplated during 2006 for better supervision and control.

The Rifle and Archery Club

Every Officer undergoing training at the Academy is a member of the Club. The Executive Committee of the Club consists of Elected/ Nominated one Secretary and three members. The Executive Committee organises the activities of the Club with the help of Shri S.S. Rana, CPTI and Shri, Mahender Singh, APTI. Director's Nominee on this Club oversees the administrative arrangements of the Club.

The Rifle & Archery Club has twenty .22 Sporting Guns, three .38 Revolvers, Five Air Guns & one 12 Bore SBBL Gun. The Club organised practice sessions for the Officer Trainees and the Faculty in the handling and usage of the above mentioned Arms. Firing session of .22 Rifle & .38 Revolver were organised for 79th & 80th F.C. & IAS Phase II (2004-2006 batch) as under:-

| | Date | Course |
|--------------|-------------|---------------------|
| .22 Rifle | 26.5.2006 | 79 th FC |
| | 4.7.2006 | IAS Phase-II |
| | 5.7.2006 | IAS Phase-I |
| | 14.7.2006 | 80 th FC |
| .38 Revolver | 4.7.2006 | IAS Phase-II |
| | 5.7.2006 | IAS Phase-II |

The Club also possesses an automatic Rifle & a light machine gun presented by Lt. Gen. J.S. Arora in 1972.

The Society for Contemporary Affairs

The Society is designed to provide a forum for discussion, debate and study of all matters of general interest, including current affairs, science and technology and subjects of topical interest. The field of operation assigned to this Society is quite large, because all activities of general nature, which are not specifically provided for under the constitutions of other Societies and Clubs, fall within its ambit. That being the position, efforts were made to cover manifold areas of interest and to involve the Officer Trainees in various intellectual activities. The Society for Contemporary Affairs organised a large number of competitions and events during the year 2006. The following activities have been organized during this period.

- i. A quiz competition was conducted on 29.03.06 by 79th F.C. OTs & IAS Phase-I (05 Batch) jointly.
- ii. Mock Press Conference/Quiz competition was conducted on the occasion of Dr. B.R. Ambedkar birthday on 14.04.2006
- iii. "Civil Service Quiz, 06" on 04.05.2006 conducted by 79th F.C. &
- iv. IAS Phase-I (05 Batch) jointly, where civil service Probationers from other training institutes also joined in.
- v. The society donated Rs. 1500/- to the RAPHAEL & NIVH, an Institution rendering commendable service to the disabled children, on 06.9.06 & 7.9.06 during the visit of OTs of 80th F.C.
- vi. A quiz competition was conducted on 12.10.06 by the OTs of 80th FC

The Society for Social Services

The Society for Social Service plays very important role in carrying out various welfare activities on behalf of Lal Bahadur Shastri National Academy of Administration. During the year under report we conducted the following activities:

Weekly Health Camp continued to be organised for the Rickshaw Pullers and Manual workers of Mussoorie who are suffering from TB. For this the medicine was provided by the society Dr. Sunil Senan provided voluntary medical support for treatment. The camp is being organized every Thursday and 40-45 patients are getting treatment free of cost including the medicine. The Rajiv

Gandhi Foundation, New Delhi is providing financial help to the Camp.

The society for Social Services has conducted Blood donation camp during the 79th and 80th Foundational Courses. Officer Trainees have participated in the Activity and response was enthusiastic.

The society is also running a Balwadi near Happy Valley Ground. The Salary of the teachers is provided from the fund of Social Service Society. The society is also providing all infrastructure facility and mid day meal to children. The Society for Social Services has distributed the prizes on 15th August, 2006 to the wards of the Academy's Group C & D employees and the students in the Balwadi who have secured Ist and IInd position in their class. The Society celebrated Children day in the Lalita Shastri Balwadi on 14th November, 2006. Various sports activities as well as debate competition was conducted. Prizes as well as gifts were provided to the students in the Balwadi. Lunches to the students were provided under Mid-day meal programme being run in the Balwadi.

A homeopathic dispensary is run by society with help of Dr. N.P. Uniyal. Only nominal cost is charged from patients to maintain the daily maintenance costs of the practice.

The Gala event of the FC- Fete was organized on 25.10.2006 by the society . This was memorable moment for everybody. The various Counsellor groups put their stall for one entry and one-skill game item and everybody was involved in this process from morning to late evening. The Society for Social Service has conducted the FETE and officer trainees have participated enthusiastically and the aim was achieved. To ensure maximum involvement of Officer Trainees (Counsellor group wise) the society kept two prizes for Best decoration of the stall. The winner groups were given cash prizes and certificates.

The Society also run a sewing Centre for training of sewing and cuttings and designing of the cloths for the Academy worker's girls as well as for the outsiders also. The Society has conducted free coaching for the students of 10th and 12th class. This activity can better be taken by early action during Foundation Course and the number of students too should be sufficient for this.

The Society continued to have the leadership of Director of the Academy, Shri Rudhra Gangadharan. Dr. B. Ashok, Directors' Nominee on Society for Social Services and Associate Directors' nominees Shri A. Nallasamy, Shri Arshad M Nanda and Elected executive committee members of the Society for Social Services (Shri Manoj Jain- Secretary, Shri Om Prakash-Member, Shri

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Gautam Jain-Member, Shri B. Ram Tiwari-Member and Ms. Ezhilmatic-Member) have contributed and provided guidance and efforts to organized the activities.

Faculty/Officers in the Academy

| Sl. No. | Faculty S/Shri | Designation |
|---------|--------------------------|---------------------------------------|
| 1. | Rudhra Gangadharan | Director |
| 2. | Mrs. Rajni S. Sibal | Deputy Director (Sr.) |
| 3. | T.K. Manoj Kumar | Deputy Director (Sr.) |
| 4. | Mrs. Kalpana Dube | Deputy Director (Sr.) |
| 5. | Chiranjiv Choudhary | Deputy Director (Sr.) |
| 6. | Manoj Ahuja | Deputy Director (Sr.) |
| 7. | Mrs. Arti Ahuja | Deputy Director (Sr.) |
| 8. | K.K. Pathak | Deputy Director (Sr.) |
| 9. | Dr. S.H. Khan | Deputy Director |
| 10. | Yatindra Kumar | Deputy Director |
| 11. | B. Ashok | Deputy Director |
| 12. | S.K. Nandy | Professor of Law |
| 13. | A.R. Subrahmanyam | Professor of Pol. Theory & Const. Law |
| 14. | A.S. Khullar | Professor of Economics |
| 15. | Mrs. Jyoti Pandey | Prof. of Hindi |
| 16. | Aakashdeep Chakravarti | Reader in Law |
| 17. | Dr. (Ms.) Daljit Kour | Assistant Prof. of Hindi |
| 18. | M.R. Unnithan | Language Instructor |
| 19. | Mrs. Alka Kulkarni | Language Instructor |
| 20. | A. Nallaswamy | Language Instructor |
| 21. | Arshad Nandan | Language Instructor |
| 22. | K.B. Singha | Language Instructor |
| 23. | Mrs. Soudamini Bhuyan | Language Instructor |
| 24. | Mrs. Bhavana P. Nawrekar | Hindi Instructor |
| 25. | S.S. Rana | P.T.I. |
| 26. | Mahender Singh | Astt. PTI |
| 27. | Bikram Singh | Riding Instructor |
| 28. | Balkar Singh | Astt. Riding Instructor |
| 29. | Ms. Marie Ravoux | French Instructor |
| 30. | M.Chakraborty | Head, NICTU |
| 31. | Azad Singh | Scientist 'B' NICTU |
| 32. | Amarjeet Singh Dutt | Scientific Officer |

Other Officer's

| Sl.No. | Name S/Shri | Designation |
|---------------|-------------------------|-----------------------------------|
| 1. | Dr. Amruth Sherikar | Principal Library & Inf. Officer |
| 2. | Dr. A.R. Tamta | Senior Medical Officer |
| 3. | Dr. Mayank Badola | Medical Officer |
| 4. | Shri J.N. Gera | Administrative Officer |
| 5. | Shri N.K. Nautiyal | Administrative Officer (Accounts) |
| 6. | Shri Alok Pandey | Sr. Programmer |
| 7. | Lekshmy Preeti Money | Programmer (Repro) |
| 8. | Mrs. V. Patnaik Mohanty | Asstt. Library & Inf. Officer |
| 9. | Shri R. K. Arora | Asstt. Library & Inf. Officer |
| 10. | Shri S.K. Chawla | Astt. Administrative Officer |
| 11. | Shri J.B. Saini | Senior Private Secretary |
| 12. | K.S. Rawat | Private Secretary |



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